What are the eligibility requirements?

The applicant must:
1. Be currently enrolled for at least six credits in the semester in which the funds would apply
2. Be in good academic standing
3. Have no outstanding college debt
4. Submit a Student Emergency Grant Fund application
5. Submit documentation to support the emergency
What is the Kathy Hudson Student Emergency Grant Fund?
The Kathy Hudson Student Emergency Grant Fund will provide quick-response emergency grants to currently enrolled students in good academic standing who are facing a short-term financial emergency that may hinder successful academic progression or cause withdrawal from the college. The goal of the fund is to help students remain enrolled in classes. Emergency funding is not intended to provide ongoing assistance for routine expenses or as a supplement for educational expenses.

What type of financial emergencies qualify for grant funding?
- Homelessness or sudden loss of housing
- Overdue utility bills/turn-off notices
- Travel expenses due to illness/death in the immediate family
- Medical or dental emergencies
- Theft of computer, books, clothing, or other essential items
- Temporary loss of job or income
- Car repair, bus passes, or other transportation needs
- Loss of child care
- Other (explanation of emergency is required)

How much money can I receive?
The maximum award per student is not to exceed $750 per year; however, in extraordinary cases the review committee may award more than that if necessary to enable a student to succeed or stay enrolled. Funds awarded through the Kathy Hudson Student Emergency Grant Fund are not loans, and therefore, do not require repayment to PVCC.

Who administers the emergency grant fund?
The Financial Aid Office will administer and manage the emergency grant fund. A review committee will be formed including the dean of student services, the director of financial aid, the scholarship and Alumni Association coordinator, and one full-time teaching faculty member. The director of financial aid will chair the review committee.

The review committee will review all requests to determine if the student’s situation is or was unexpected and not likely to occur again, and whether information provided by the student and the Financial Aid Office indicates that no other resources are available.

How do I apply?
1. Complete the Student Emergency Grant Fund Application and submit to the Admissions & Advising Center. Get the form online at www.pvcc.edu/emergencyfund.
2. The Admissions & Advising Center will forward the application to the Financial Aid Office.
3. Students will be contacted for a brief consultation by the Financial Aid Office to discuss budget counseling, other forms of financial assistance, and any issues with cost of attendance.
4. The Financial Aid Office will attach a copy of the student’s unofficial transcript and financial aid information.
5. The review committee will be convened by the director of financial aid either in person or by email.
6. The director of financial aid will notify the student of the review committee’s decision. Students will be notified no later than five business days after the application was received.
7. Assistance will be provided in the form of a direct payment to a service provider, business, retailer, etc. Funds are generally not provided directly to the student.
8. Students with unmet financial need or who have situations that will likely reoccur will be referred to community resources.
9. The Financial Aid Office will maintain a log of students who have received assistance from the emergency grant fund.