PVCC Workforce Services
CLASS SCHEDULE
SUMMER 2019

Register online at
www.pvcc.edu/workforce
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CT Customizable Class. See page 26 for details.
FastForward

WHAT IS FastForward?

FastForward is a program helping Virginians get the high-demand jobs they want and the salaries they need. FastForward programs are short-term training courses offered through Virginia’s Community Colleges to help you fast-track your career.

Have you been a resident of Virginia for the past 12 months?
If yes, then you are eligible for FastForward!

HERE’S HOW IT WORKS:

1. **WHEN YOU REGISTER FOR CLASS:**
   Pay only 1/3 of the class tuition when enrolling in one of the approved classes on page 4.
   Need assistance with the 1/3? See page 4 to apply for FANTIC, (Financial Assistance for Non-credit Training resulting in Industry Credentials.)

2. **WHEN YOU COMPLETE THE CLASS:**
   The Commonwealth of Virginia will pay the next third of the tuition. See grant conditions note below.

3. **WHEN YOU EARN THE CREDENTIAL:**
   The Commonwealth of Virginia pays the final 1/3 of the tuition.
   Tuition includes instruction, textbooks, materials, equipment and credential exam for most classes.

For more information visit [www.pvcc.edu/fastforward](http://www.pvcc.edu/fastforward)
To check eligibility and apply, contact fastforward@pvcc.edu or 434.961.5354.

Look for this symbol throughout the catalog for FastForward qualified classes.
## FastForward PROGRAMS

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*Approved credentials are subject to change. Check our website for more information.

CT– Courses are not being offered as part of the regular programming, but are available for Contract-Training. For company contract opportunities call 434.961.5330 or more information.

### FINANCIAL ASSISTANCE FOR NON-CREDIT TRAINING RESULTING IN INDUSTRY CREDENTIALS

Here’s how FANTIC works:
1. You must be a resident of Virginia for 12 months.
2. You must be over the age of 18.
3. Your income must meet the criteria for federal poverty levels.
4. You must complete a credential in one of the following programs.
ACTING

Voice Acting

Get paid to talk! This introduction to professional voice acting could be a new career for you. Learn which voices are in demand and how to prepare a winning demo.
14425  July 18  Th 6:30–9 p.m.  Creative Voices

ADOBE CREATIVE SUITE

Adobe InDesign Beginner

Learn to use the InDesign workspace and tools, create documents, manage pages, add and edit text, import graphics, manage and transform objects and create basic PDFs.
14427  Sept. 10–12  T, Th 1–4 p.m.  Finn

Adobe PhotoShop Beginner

Learn to use the basic functions of Photoshop including selection tools, photo correction, retouching and repairing.
14428  Sept. 5  Th noon–4 p.m.  Finn

PHOTOGRAPHY

Discover Digital Photography

Want to improve the quality of your photographs? Review the basic operations of your camera and the fundamentals of photography by mastering megapixels, file size, shooting modes, exposure techniques, shutter speed and ISO as creative tools. Discover the characteristics of light and the rules of composition that provide greater visual impact. You will have class critiques to develop your skills. One field trip. Victoria Dye

14490  Aug. 28–Sept. 25  W  6–8 p.m.
Field Trip:
Sept. 7  S  7:30–9:30 a.m.
Sept. 20  F  5:30–7:30 p.m.  Dye

www.facebook.com/PVCCWFS
www.twitter.com/PVCCWFS

Like us on Facebook and follow us on Twitter to keep up-to-date with events and the latest class offerings.
Passport to Retirement CT

Get retirement ready and be better prepared to make sound financial decisions! Where will your income come from? It’s not too late to learn how to set realistic retirement goals and assess their cost, identify your income options, learn where to invest now for your future, and how to protect your wealth and provide for your family and heirs. Registration fee includes an in-depth workbook and retirement planning data form.

Note: On a space available basis, you may bring one guest at no charge. After you enroll online, please call 434.961.5354 to check availability and to enroll the guest in the class.

13067 May 9–23 Th 6–8:30 p.m. Bays
13068 May 14–28 T 6–8:30 p.m. Bays
14436 Sept. 12–26 Th 6–8:30 p.m. Bays
14437 Sept. 17–Oct. 1 T 6–8:30 p.m. Bays

Selling on eBay for Fun & Profit

Join the millions of eBay sellers whether you have a business or just want to clean out your closets. Establish eBay and PayPal accounts, then create effective listings, including item descriptions and photos. Determine how to set pricing and when to use fixed-price options, and discover how to leverage the eBay search feature for best exposure to potential buyers. See how to maximize your profit and minimize your cost. Bill Jackameit

13204 May 15–16 W, Th 8:30–11:30 a.m. Jackameit

Thomas Jefferson Adult & Career Education

ADULT EDUCATION CLASSES

TJACE@PVCC offers instruction to area adults to help them enhance their core skills to get their high school diploma or GED® and to help improve reading, writing, and speaking skills for both native English speakers and speakers of other languages.

TJACE focuses on these core skills:

- Reading
- Writing
- Math
- Science
- Social Studies
- Computer Skills
- Workplace Skills

Learn more at www.pvcc.edu/tjace
computers & technology

COMPUTER APPLICATIONS

Intro to QuickBooks + Recordkeeping & Taxation for Small Businesses CT

Recordkeeping, Taxation & and Introduction to QuickBooks, all in one comprehensive course! Review business accounting methods, types of business formation and the four major financial reports important for your business. This course will also include an overview of business income and deductions, and record retention for tax purposes, then deluge into QuickBooks–versions, chart of accounts, basic functions of the program and how to enter common transactions.

14430 Aug. 16 F 9 a.m.–4 p.m. Brown

Intermediate QuickBooks: Moving Beyond the Basics CT

By the end of this course, you will be able to generate reports and graphs of your business’ financial data, customize templates and reports and create QuickBooks letters. Topics include understanding Online Banking Center, generating estimates, tracking Billable Expenses, Progress Invoicing and Class Tracking. You will also learn to manually enter receipts, download transactions from financial institutions and reconcile your accounts.

14431 Sept. 13 F 9 a.m.–4 p.m. Brown

NEW MS PowerPoint Level 1 CT

Begin to build your skills in MS PowerPoint. This interactive and hands-on course provides the tools needed to make your presentations easier to create and streamlined. Topic areas include: creating a presentation in PowerPoint, inserting objects into a presentation, finishing a presentation, working with advanced tools.

14444 Sept. 24 T 9 a.m.–noon Cook
14445 Sept. 28 S 9 a.m.–noon Cook

All classes are held at PVCC Stultz Center unless otherwise stated.

Sign up for classes online at www.pvcc.edu/workforce

workforce@pvcc.edu  434.961.5354
BLS for Healthcare Providers is an American Heart Association course designed to provide a wide variety of certified or non-certified, licensed or non-licensed, healthcare professionals with the skills to keep people alive until they can be brought to a hospital or be treated with more advanced lifesaving measures. This course includes the skills of CPR, use of an AED and relief of choking for adults, children and infants. Students must pass a written exam and skills test in order to qualify for a BLS for Healthcare Provider Course Completion Card.

$95

Students interested in pursuing health care training through PVCC Workforce Services Division must attend an information session prior to enrollment.

Register online at www.pvcc.edu/workforce/healthcare or contact Workforce Services at 434.961.5354.

**UPCOMING INFORMATION SESSIONS**

Jefferson School Center, Room J127

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The American Heart Association strongly promotes knowledge and proficiency in all AHA courses and has developed instructional materials for this purpose. Use of these materials in an educational course does not represent course sponsorship by the AHA. Any fees charged for such a course, except for a portion of fees needed for AHA course materials, do not represent income to the AHA.
HEALTH CAREERS

Clinical Medical Assistant
Full Tuition $3,267/FastForward Tuition: $1,089

This program is intended for students who want to prepare for an exciting, challenging and rewarding career in health care. This program will train students to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy and the cardiac life cycle. Students will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, taking and documenting vital signs, cardiology including proper lead placements, a professional workplace behavior, ethics and the legal aspects of health care. This program includes 165 hours of classroom lecture and hands-on labs and a clinical externship opportunity at a local health care provider. To be eligible for the clinical rotation, students must successfully complete the 165-hour program, submit to a thorough background check, drug screening, have a physical exam, provide proof of current immunizations and meet other requirements.

14557 July 9–Oct. 29 T, Th, F 5:30–9 p.m. Jefferson 127 Staff

CNA State Exam Prep
$149

This class will prepare students who are currently enrolled and have satisfactorily completed at least one clinical course in the nursing program (LPN or RN) which includes at least forty hours of clinical experience involving direct client care or have completed a Virginia Board of Nursing Approved Nurse Aide Training class to take the Virginia Nurse Aide exam. The 6-hour class will review exam-specific test taking strategies, steps to accurately complete the skills assessment and registration/test day procedures so students will have better preparation for success in passing the exam. Include a 30-minute lunch break.

Financial Assistance may be available for those who qualify. Please contact Tori Maxey at Community Self-Sufficiency by email at vmaxey@pvcc.edu.

14562 June 5 W 9 a.m.–3 p.m. Jefferson 127 Collins
Medication Aide

Full Tuition $1,101/FastForward Tuition: $367

Successful completion of PVCC’s Medication Aide Training program meets the requirements of the Virginia Board of Nursing for a student to be eligible to sit for the state exam to become a Registered Medication Aide (RMA). This program will cover topics such as legal and ethical issues; preparing for safe administration of medication; introduction to pharmacology; administration of prepared instillations and treatments (oral medications, eye, ear, nose, etc.); documentation, storage and disposal of medications; special issues in medication administration and insulin administration. Students will be required to have 100% attendance in both class and clinical, provide a copy of their active, unrestricted Virginia CNA certificate, and submit a background check, drug screen and PPD (negative TB testing) prior to start of class.

Prerequisite: Active, unrestricted nurse aide certification issued from the Virginia Board of Nursing is required prior to registration. Minimum age is 18 and must not have any convictions since becoming a CNA.

14552 July 8–Aug. 20 M, T 8:30 a.m.–2:30 p.m. Jefferson 125 Staff

Nurse Aide–Day Class

Full Tuition $2,337/FastForward Tuition: $779

This 142-hour, state-approved, noncredit class prepares you to take the Virginia Board of Nursing exam to become a certified nurse aide (CNA) where you will work under the supervision of a licensed practical nurse, registered nurse, or physician as an entry-level nurse aide in a variety of inpatient and outpatient care settings such as long-term care facilities, physician offices, clinics and home settings. The program includes BLS-CPR training. CNAs play a vital role in the healthcare team and are in critical shortage in our community. The class costs include books, uniform, required compliance testing and state exam testing fee.

14558 July 8–Aug. 9 M, T, Th, F Times Vary* Jefferson 127 Staff

Nurse Aide–Evening Class

Full Tuition $2,337/FastForward Tuition: $779

This 142-hour, state-approved, noncredit class prepares you to take the Virginia Board of Nursing exam to become a certified nurse aide (CNA) where you will work under the supervision of a licensed practical nurse, registered nurse, or physician as an entry-level nurse aide in a variety of inpatient and outpatient care settings such as long-term care facilities, physician offices, clinics and home settings. The program includes BLS-CPR training. CNAs play a vital role in the healthcare team and are in critical shortage in our community. The class costs include books, uniform, required compliance testing and state exam testing fee.

14559 July 1–Sept. 14 M, W, S Times Vary* Trinity Presbyterian Church Staff

*Schedule will be covered at the information session.
Pharmacy Technician
Full Tuition $1,599/FastForward Tuition: $533

This comprehensive 50-hour program will prepare students to work as a pharmacy technician in a retail or other pharmacy setting and to take the Pharmacy Technician Certification Board’s PTCB exam. Course content includes: pharmacy medical terminology, the history of pharmacy, the pharmacy practice in multiple environments, pharmacy calculations and measurements, reading and interpreting prescriptions and defining drugs by generic and brand names. Through classroom lecture and hands on labs, students will review dosage calculations, drug classifications, the “top 200 drugs,” I.V. flow rates, sterile compounding, dose conversions, aseptic technique, the handling of sterile products, total parental nutrition (TPN), dispensing of prescriptions, inventory control and billing and reimbursement. Note: In addition to classroom lecture and labs, this program includes a clinical externship through a local pharmacy. To be eligible for a clinical externship, students must successfully complete the 50 hour program, submit to a thorough background check, drug screening and meet other requirements. Students who complete this program will also have the opportunity to pursue the Pharmacy Technician Certification Board’s (PTCB) Exam.

Prerequisite: Minimum age is 18, must be a high school graduate or GED holder.

14556  Aug. 20–Oct. 10  T, Th  6–9:30 p.m. Jefferson 125  Staff

Phlebotomy Technician
Full Tuition $2,334/FastForward Tuition: $778

Phlebotomy Technician program with a clinical externship.
This 65-hour program prepares professionals to collect blood specimens from clients for the purpose of laboratory analysis. Students will become familiar with all aspects related to blood collection and develop comprehensive skills to perform venipunctures completely and safely. Classroom and lab work includes terminology, anatomy and physiology; blood collection procedures; specimen hands-on practice; and training in skills and techniques to perform puncture methods.

Note: No class on May 25

13220  May 2–June 6  T, Th, S
Times Vary*
Jefferson 125  Staff

*Schedule will be covered at the information session.

All health care students are required to attend a Pre-Enrollment Information Session before registering for class. See page 8 for dates and registration information.

All classes are held at PVCC Stultz Center unless otherwise stated.

Sign up for classes online at www.pvcc.edu/workforce
**WELLNESS**

**NEW Cultivate Happiness**  
$49

Who would not want to feel happier? How can you juggle all those responsibilities and problems and be happy too? Take this class to learn how! In this course you will find your personal power and learn to use it to increase satisfaction in your life. You will learn to shift attitudes, practice noticing when things are going well, offer gratitude regularly and more. Master new tools of self-support and tell new stories of positivity. Come find out how life can be more fun and rewarding!

14563  Sept. 24  T  6–8 p.m.  Pearlman

**NEW Mind-Body Balance: Taking Time for You**  
$65

Come and be rejuvenated, invigorated and inspired to explore your path to creating dynamic balance in life. Through discussion, presentation, inquiry and mindfulness practice, you will explore easy ways to create mind-body balance while reducing your stress and increasing your energy. You will also discover 25 tips that can bring you more balance, energy, peace, pleasure and well-being.

14538  Sept. 26  Th  7–9 p.m.  Tate

**NEW Yoga: An Eight-Limbed Path**  
$85

All levels welcome. Whether you are just beginning or a seasoned practitioner, this is an enlightening course that will cover yoga in depth. There will be movement involved. Yoga is an eight-limbed path, and the physical practice is only one of the limbs. This class will cover the basic philosophies of yoga in a way that will help you develop mindful practices to adopt in every day life.

14541  Aug. 20–Sept. 10  T  6–8 p.m.  Wall
industry, trades, & agriculture

BUILDING TRADES

Solar Technician Associate Boot Camp

Full Tuition $1,425/FastForward Tuition: $475

This course will introduce you to photovoltaic (PV) design, installation, and maintenance of PV systems. The classroom theory and hands-on training will cover the following learning objectives: PV markets and applications, safety basics, electricity basics, solar energy fundamentals, PV module fundamentals, system components, PV system sizing principles, PV system electrical design, PV system mechanical design and performance analysis, maintenance and troubleshooting. At the end of the course, students will be eligible to sit for the North American Board of Certified Energy Practitioners (NABCEP) Photovoltaic Associate (PVA) Exam. The PVA credential is intended for people who are currently working in, or seeking employment in, the renewable energy industry.

13290  May 13–17  M–F  8 a.m.–5 p.m.
Peltola/Faust

CDL

Commercial Driver’s License Class A

Full Tuition $4,500/FastForward Tuition: $1,500

Learn to drive the big rigs and prepare for the Commercial Driver’s License (CDL) test. Companies are experiencing a shortage of drivers. PVCC’s professional truck driving program consists of classroom instruction, various backing maneuvers, equipment and safety checks and on-the-road training. This comprehensive 160-hour program not only provides the skills you need, it also includes lifetime free job placement assistance to graduates and lifetime refresher training.

Prerequisites: CDL learner’s permit and VDOT physical exam, cost not included in the tuition.

To register for the PVCC Commercial Driver’s License class, please contact Mike Marcotte with Shipper’s Choice at 434.961.5452

Class start dates:

Full Time: July 9, Aug. 6, Sept. 3, Oct. 1, Oct. 29, Nov. 26

Part Time: July 14, Sept. 8, Nov. 17

14454  May 20–June 14  M–F  8 a.m.–4 p.m.
Shippers Choice

14553  July 1–Dec. 31  M–F  8 a.m.–4 p.m.
Shippers Choice

14479  July 13–Sept. 15  S, Su  8 a.m.–4 p.m.
Shippers Choice

To register for CDL FastForward classes, call Mike at 434.961.5452
CONSTRUCTION

Basic Contractor Licensing

This is a pre-licensing class required by the Virginia Board of Contractors covering the laws and regulations for contractors in Virginia. Also includes the State Building Code, types of licenses, prohibited acts, business structure, and more. Class cost includes a manual. Taught by an experienced contractor.

**14449  Sept. 21  S 9 a.m.–5:30 p.m.  Reid**

HORTICULTURE/AGRICULTURE

**NEW**

Basic Horticulture and Landscape Design

This class focuses on learning basic horticulture terminology, designing landscapes both in residential and commercial settings, plants that are native or adaptable to zone 7 and sustainable landscaping. This is the perfect class for a home gardener, master gardener, master naturalist or sustainable landscaper. The class will include field trips to local landscapes/nurseries and invited guest speakers on various topics related to landscape design. Students will need to obtain drawing materials in order to learn how to draw out a landscape and perform a few exercises. A binder for keeping notes is highly encouraged. Classes will meet at PVCC unless there is a field trip destination.

**14545  June 4–27  T, Th  4–6 p.m.  PVCC Main Bldg.  Miller**

**NEW**

Professional Practices in Horticulture

This course will introduce the student to the practice of trades in horticulture such as sustainable agriculture, landscape architecture, groundskeeping, arboriculture, turfgrass management, garden center/nursery operations, orchards and vineyards. Topics include: explanations of credentials to succeed in professional practice such as pesticide licenses, CLARB, LEED, LARE, Sustainable Agriculture Certification, Contractor’s Licensing, etc. Students will learn basic principles of practice organization, management, ethics and culture. Guest lecturers and field trips will give the student a sense of career possibilities in the region. Students will be able to learn directly from the owners and operators of local horticulture operations. Classes will meet at PVCC unless there is a field trip destination.

**14549  July 9–Aug. 1  T, Th  4–6 p.m.  PVCC Main Bldg.  Miller**

To register for FastForward classes, visit www.pvcc.edu/fastfoward
SMALL ENGINE REPAIR

4-Stroke Engine Repair Certification
Full Tuition: $525/FastForward Tuition: $175
This class will prepare you to take the EETC 4-stroke certification exam.
14577 Aug. 26–Sept. 18 M, W 6–9 p.m. Beavers

2-Stroke Engine Repair Certification
Full Tuition: $465/FastForward Tuition: $155
Learn the theory and how the components work together. Learn 2-stroke engine design, application and how to service and maintain these engines. Examine cutaways, parts and disassemble an engine to see how it works. Learn very basic ways to troubleshoot your engine when it is not working properly. This class prepares you to take the EETC 2-stroke Engine Certification Exam.
14578 Sept. 23–Oct. 9 M, W 6–9 p.m. Beavers

Customizable class. Get training and services customized to fit your company. See page 26 for more information.

Teach for us!
Go to www.pvcc.augusoft.net
Click on Teach for Us.
WELDING

All welding classes are taught by Steve Brownell at the VA School of Metal, 102-A Industrial Drive, Troy, VA 22974.

These classes are being offered at the VA School of Metal 8 a.m.–4 p.m. Tuesdays, Wednesdays & Thursdays or Saturdays & Sundays.

CALL 434.961.5354 TO REGISTER

Basic Certified Welder Information
Full Tuition: $3,744/FastForward Tuition: $1,248

Certification training consists of 112 hours, and includes classroom lecture, practice and final test. Upon successful completion of the course and passing the test, student will be A.W.S. D1.1 certified for structural welding. Primary emphasis will be on stick welding, properly known as Shielded Metal Arc Welding (SMAW). Classes must be taken in order. Classes held at the VA School of Metal, 102-A Industrial Drive, Troy, VA 22974.

| Week 1 & 2 | 1G position (On flat plate) |
| Week 3 & 4 | 2G position (Horizontal) |
| Week 5 & 6 | 3G position (Vertical up) |
| Week 7    | 4G position (Overhead) |

Offered T, Th & F or S & Su 8 a.m.–4 p.m.

Certified Pipe Welding Information
Full Tuition: $3,744/FastForward Tuition: $1,248

Certification training consists of 112 hours and includes classroom lecture, practice and final test. Upon successful completion of the course and passing the test, student will be A.W.S. QC7-93 certified for pipe welding. Primary emphasis will be on stick welding, properly known as Shielded Metal Arc Welding (SMAW). Classes must be taken in order. Topics include the basics of pipe welding using 6010 and 7018 electrodes, welding full penetration groove welds in the 2G (vertical), 5G (horizontal fixed) and 6G (inclined) positions, and prepping and fitting techniques. Testing will take place in the 6G (inclined) position.

**Prerequisite:** Two to three years experience in stick welding and have a 3G (vertical up) certification and or able to pass a 3G (vertical up) certification before taking the course.

| Week 1          | 1-G rolled flat position |
| Week 2          | 2-G horizontal in a fixed position 45 degrees |
| Week 3 & 4      | 2-G horizontal & 5-G vertical in a fixed position 45 degrees |
| Week 5 & 6      | 5-G a & 6-G in a fixed position 45 degrees |
| Week 6 & 7      | 6-G pipe in a fixed position 45 degrees |

Offered T, Th & F or S & Su 8 a.m.–4 p.m.
WOODWORKING

Woodworking classes are held at:

R.W. MILLER WOODWORKING
50 Post Office Lane
Faber, VA 22938
434.263.6333

Intro to Woodworking Part 1: Design, Drawings & Equipment $249

Experience the simplicity and creativity of woodworking while learning the basics of wood types and joinery, use of hand and power tools, and safety guidelines. Select, design, and begin to build a project for your home such as a nightstand, small bench, bookcase, toolbox, or perhaps a shelf and brackets. Price includes materials and use of tools in the R.W. Miller workshop in Faber (Nelson County).

14569 May 7-23 T, Th 6:30–9 p.m.
R.W. Miller Woodwork

Woodworking Part 2: Exploring Joinery $249

How many ways are there to join wood to build a cabinet, bookcase or other piece of furniture? You’ll find out in this joinery exploration class. Start with the function of the piece and consider your options for a solid and simple design. Apply these skills to your projects. Prerequisite: Some woodworking experience.

14570 June 4-20 T, Th 6:30–9 p.m.
R.W. Miller Woodwork

Woodworking Part 3: Assembling & Finishing $249

Continue to learn new woodworking techniques and tool usage while completing projects. Perfect for those with a little experience with woodworking equipment and procedures who want to improve their knowledge of tools. You will be introduced to the finishing process as it applies to your project.

14571 July 9-25 T, Th 6:30–9 p.m.
R.W. Miller Woodwork

GMAW Welding Certification

Full Tuition: $3,903/FastForward Tuition: $1,301

Certification training consists of 80 hours.

<table>
<thead>
<tr>
<th>Week 1</th>
<th>1G position (On flat plate)</th>
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<tbody>
<tr>
<td>Week 2</td>
<td>2G position (Horizontal)</td>
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<td>Week 3</td>
<td>3G position (Vertical up)</td>
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<tr>
<td>Week 4</td>
<td>4G position (Overhead)</td>
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<tr>
<td>Week 5</td>
<td>4G &amp; 3G position</td>
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</tbody>
</table>

workforce@pvcc.edu  434.961.5354
UAS FOR PUBLIC SAFETY OPERATIONS

Advanced Aerial Cinematography & Photography Workshop

$749

Drones are arguably the single most important technological development for film and television in the last 25 years. Today nearly every feature film, television show or commercial production is using drone-mounted cameras. No other creative pursuit is as complex and rewarding. Drone artists today need to master the delicate balance of unmanned aerial flight (aviation), photography and rapidly evolving government regulations. Within this art form there is broad “gray area” of permissibility versus capability. Today’s drone cinematographers need to balance the desire to “get the shot” against a complex array of production resources, opportunities, rules, regulations and crew safety protocols. Registered students must hold a Remote Pilot in Command certificate. Knowledge of video editing software is recommended.

14540 Sept. 16–20 M–F  9 a.m.–5 p.m.  Kelly

www.facebook.com/pvccuas

www.pvcc.edu/uasconference

Fourth Annual National Public Safety UAS Conference

MARCH 2–4, 2020

This three-day conference is for professionals in law enforcement, public safety, search and rescue, emergency services and disaster relief who are using or want to use UAS in their operations. Join us for three days of workshops, breakout sessions, networking events, and scenario demonstrations and trainings.

Registration opens on December 2, 2019. Enrollment is limited to 200 people.

Offered by Piedmont Virginia Community College. The conference is not open to the general public.

For more information, contact: uasconference@pvcc.edu • 434.961.5354

www.pvcc.edu/uasconference

Follow us on twitter at www.twitter/pvccwfs #uasva20
wine, food, brewing & spirits

BREWING

New Introduction to Home & Professional Craft Beer Brewing

This class provides you with the basic tools to understand beer brewing. Topics include the equipment used, processes involved, industry terminology and an in-depth look at ingredients and how they are used. You will engage with a professional brewmaster for one day to create a batch of beer from start to finish on both home and professional style systems. Must be 21 years old to register. Class held at Wild Wolf Brewery, Nellysford, VA.

14544 June 1 S 9 a.m.–5 p.m.
Wild Wolf Brewery

Brew Your Own Class:
An Introduction to Beer Styles & the Brewing Process

Students will work with a professional brewmaster in a professional brewhouse to produce their own beer. You will have the opportunity to work with a professional craft brewer ahead of time to allow full customization of the beer. Topics covered will include equipment used, processes involved, industry terminology, an in-depth look at ingredients and how they are used and basic beer styles from around the world. In addition to creating a new beer, you will learn to condition, transfer, carbonate and package their final creation. Must be 21 years old to register. Class held at Wild Wolf Brewery, Nellysford, VA.

14548 June 8 & 22 S 9 a.m.–5 p.m.
Wild Wolf Brewery

General Certificate in Brewing

This 15-week program includes both classroom sessions and hands-on experience in breweries. At the end of the program, you will be eligible to sit for the General Certificate of Brewing Exam offered by the Institute of Brewing & Distilling. The General Certificate in Brewing (GCB) is an internationally recognized credential. It gives you a basic knowledge of brewing, packaging, and associated brewery operations and prepares you for employment in the brewing industry. The GCB is designed for candidates who may have little or no formal academic or technical qualifications.

Note: Must be 21 years of age to register for this class.

13160 June 4–Sept. 12 T, Th 6–8 p.m.
Wild Wolf Brewery

www.facebook.com/pvccbrewing

workforce@pvcc.edu 434.961.5354
Beer Brewing & Beyond: Learn & Create Beer Styles from Around the World

$659

This class will take an in-depth look at all processes of beer brewing from start to finish. Topics covered will include equipment used, processes involved, industry terminology, an in-depth look at ingredients and advanced beer styles from around the world. All ingredients of beer will be discussed, including water quality, hops selection, usage and storage, malt and adjunct varieties, as well as a deep dive into yeast culture. Students will spend multiple days interacting with a professional brewmaster and working on two professional systems to create multiple styles of beer. Once styles have been produced students will participate in beer sensory analysis and quality control in a professional lab. Must be 21 years old to register. Class held at Wild Wolf Brewery, Nellysford, VA.

14551 Sept. 7–Oct. 19* S 9 a.m.–3:30 p.m. Wild Wolf Brewery Wolf

*No class on Sept. 28

NEW

CULINARY

ServSafe Managers Recertification Course & Exam

$129

The ServSafe Program prepares you for the ServSafe Food Protection Manager Certification Exam. Review the importance of food safety, good personal hygiene, time and temperature control, preventing cross-contamination, cleaning and sanitizing, safe food preparation, receiving and storing food plus methods of thawing, cooking, cooling, and reheating food. HACCP (Hazard Analysis and Critical Control Points) and food safety regulations, based on FDA 2013 Food Code and local requirements are also covered. ServSafe Manager Online Textbook: Seventh Edition with online exam voucher an additional $68.

Note: This is a recertification course and exam for those who have been certified. If this is your first time taking this exam then we highly encourage you to purchase the textbook and begin reading & studying chapters one, two and three prior to class.

ONLY STUDENTS WITH EXAM VOUCHERS WILL BE ALLOWED TO TAKE THE ONLINE CERTIFICATION EXAM. See below for purchase options:

Voucher Purchase Options through ServSafe

The combined textbooks and exam voucher packets can be purchased at the PVCC bookstore for $111.25.

14565 June 15 S 8:30 a.m.–5:30 p.m. Campbell

14566 Aug. 17 S 8:30 a.m.–5:30 p.m. Campbell
SPIRITS

General Certificate in Distilling $1,200

This 16-week, 64-hour program includes both classroom sessions and hands-on experience in distilleries. At the end of the program, you will be eligible to sit for the General Certificate of Distilling Exam offered by the Institute of Brewing & Distilling. The General Certificate in Distilling (GCD) is an internationally recognized credential. It gives you the basic, underpinning scientific knowledge and understanding of the principles of distilling operations. The GCD is designed for candidates who may have little or no formal academic or technical qualifications. Tuition does not include cost of certification exam.

Note: Must be 21 years of age to register for this class.

13177  May 7–Aug. 22  T, Th  6–8 p.m.  Riggleman/Casto

VITICULTURE & ENOLOGY

Canopy Management $129

Identify various types of canopy styles with the objective of managing the vineyard and keeping your business objectives in mind: quantity vs. quality. Topics include hedging, leaf pulling and dropping fruit.

13161  June 8  S 9 a.m.–5 p.m.  Busching

Introduction to Basic Wine Laboratory Analysis $99

This class is designed to provide students with an understanding of the basic test procedures used in the lab of a commercial winery. Practical analyses that will be taught to students include pH, Free SO2, Total SO2 and Ethanol.

14542  July 13  S 9 a.m.–3 p.m.  Early Mountain Vineyard Hood /White

Legal Issues in the Wine Industry $129

Virginia’s wine lawyer, Marybeth Williams, walks students through the legal intricacies and important regulations that the serious wine grower needs to know to survive in the wine business. Discover the hot issues facing Virginia wineries while Marybeth makes this class fun with tons of materials and resource information supplied.

13247  May 4  S 9 a.m.–5 p.m.  Williams

Pest Control $129

How can you control pests and weeds without compromising the quality of the fruit? Learn about various types of pests and the damage they can cause. Lunch is included.

14528  July 27  S 9 a.m.–5 p.m.  Rausse
Vineyard Management–Part II

$239

Adopt a row of vines this summer! Be responsible for managing and maintaining an assigned section of a working vineyard during the growing season. Learn the techniques for caring for healthy vines and how to make crucial vineyard management decisions to meeting your business objectives. Prerequisite: Vineyard Management–Part I

**HARVEST DATE:** Sept 24 (subject to change)

14530  July 20–Sept. 23  S, Su, M  noon–4 p.m.
DuCard Vineyards  DuCard

Vineyard Spraying

$129

To grow healthy ripe fruit, free of disease, a working knowledge of chemical spraying is essential. See how applying fungicides, pesticides and herbicides can benefit your vineyard or cause damage if not applied properly. Understand why a rotational spray program is so critical and how to safely apply sprays. Additional topics include herbicide ground sprays, tank mixing, calibration of tractor and spray unit and foliar nutrient applications.

13242  June 15  S  9 a.m.–5 p.m.
First Colony Winery  Hayman
Wine Bottling

$129

Covers the final stages of fermentation in preparation for bottling, including equipment used, selection of bottles and labeling. Includes hands-on experience.

14529 Aug. 3 S 9 a.m.–5 p.m.
Rausse

Enology Certificate Program

COURSE REQUIREMENTS

- Introduction to Enology
- Wine Tasting & Analysis
- Winery Design & Equipment
- Legal Issues in the Wine Industry
- Marketing Wine
- Fermentation & Racking
- Harvesting & Basic Analysis of the Must
- Wine Bottling
- Sparkling Winemaking

Tasting Room Management Certificate

COURSE REQUIREMENTS

Core Courses

- Introduction to Tasting Room Management
- Superior Customer Service
- Wine Marketing
- TIPS® Training
- Legal Issues for the Tasting Room
- Wine Analysis & Tasting

Electives (choose three)

- Wow, What a Great Event!
- Using Social Media in Business
- Introduction to Enology
- Pairing Food with Wine
- Successful Wine Club Management
- Sparkling Wine Making

Like us on Facebook to keep up-to-date with wine industry articles & the latest class offerings.

www.facebook.com/pvccwine

For winery locations go to:
virginiawine.org/wineries

workforce@pvcc.edu  434.961.5354
KidsCollege@PVCC reaches youth (elementary through high school) during the summer and school year with career development, educational enrichment, leadership development and college preparatory programs.

Programs Include:
- 10th Grade BizKid$ Career Pathways Expo: October 2019
- 7th Grade Explore Careers Day: March 2019

Summer STEM & Arts Academies:
- KidsCollege @ PVCC: June 10–Aug. 9, 2019
- KidsCollege @ Fluvanna: June 3–14, 2019
- KidsCollege @ CATEC: June 17–28, 2019
- ACE (Assistant Counselor Education) for high school students: June 10–Aug. 9, 2019

For more information:
kidscollege@pvcc.edu • 434.961.5354 • www.pvcc.edu/kidscollege

www.facebook.com/PVCCyouthprograms
Ed2go provides online education certification courses and corporate training. To view these classes, go to:
www.ed2go.com/piedmont
Instructor-led courses | Start Dates: May 15, June 12, July 17

- Arts
- Business
- Computer Programming
- Information Technology
- Hospitality
- Online education certification courses
- Self-Paced Tutorials
- Medical Transcription
- WordPress Websites
- Understanding Adolescents
- Start Your Own Small Business
- Introduction to SQL
- Introduction to Python 3 Programming
- Distribution and Logistics Management
- Introduction to Microsoft Access 2016

www.yougotclass.org/catalog.cfm/pvcc

**LEADERSHIP**
- Certificate in Leadership Development
- Leadership Principles
- Developing Your Leadership Skills
- Developing Your Professional Career
- Certificate in Online Teaching
- Advanced Teaching Online
- Designing Online Instruction
- Fostering Online Discussion

**CERTIFICATE IN LEARNING STYLES**
- Students with ASD (Autism Spectrum Disorder)
- Gender in the Classroom
- Generational Learning Styles

**NEW!**
Talking Circles: A Restorative Approach to Student Discipline

workforce@pvcc.edu  434.961.5354
PVCC Workforce Services provides dynamic customized training and services that respond to the specific needs of companies. Our industry-trained instructors will collaborate with your company to determine learning outcomes, design a just-in-time training solution and deliver classes when and where it works best for you. Your place or ours!

Some examples of training at work:
- Consulting & Coaching
- Leadership/Supervision Training
- Computer Training
- CDL
- CPR/First Aid
- OSHA/Safety/Forklift
- Project Management

Or we can customize to your company’s training needs.

To schedule your company’s training:
Call 434.961.5330 or email customizedtraining@pvcc.edu
www.pvcc.edu/customizedtraining

Look for this icon throughout the schedule to find a customizable class.

Refund Policy:
Participants must withdraw from a class at least five business days before that class is scheduled to begin to receive a full refund. No refunds will be provided after this time. Refund requests must be made in writing by mail, fax 434.961.5270 or email workforce@pvcc.edu. Include your name, student ID number, course title and reason for refund. Please note: If a student is registered by a WFS staff member or pays by check, your Social Security number will be necessary in order to provide a refund check from the State of Virginia. Refund checks from the State of Virginia take 3–5 weeks to process.

Nondiscrimination Statement
Piedmont Virginia Community College is an equal opportunity institution providing educational and employment opportunities, programs, services, and activities. PVCC does not discriminate on the basis of age, color, disability, family medical history or genetic information, military service, national origin, parental status, political affiliation, race, religion, sex (including pregnancy and gender identity), sexual orientation, or any other non-merit base factor. The College also prohibits sexual harassment including sexual violence or misconduct. The following person has been designated to handle inquiries regarding any of these policies: Human Resources Manager, 501 College Dr., Main Building, Room M810, Charlottesville, VA 22902; 434.961.6567.
### online registration:

1. Go to [www.pvcc.edu/workforce](http://www.pvcc.edu/workforce).
2. Browse our classes.
3. Select classes and add to cart.
4. Create profile.
5. Proceed to checkout.
6. Enter payment information.

You will receive a confirmation email and reminders before class.

### fax or mail registration: Workforce Services courses only. PLEASE PRINT

<table>
<thead>
<tr>
<th>Name: __________________________</th>
<th>LAST</th>
<th>FIRST</th>
<th>MIDDLE</th>
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<th>Email Address: __________________</th>
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(Required for confirmation and class reminders)

- Hispanic/Latino
- Black/African American
- Asian
- American Indian/Alaska Native
- Native Hawaiian/Other Pacific Islander
- White
- I choose not to specify

**NOTICE:** IN COMPLIANCE WITH THE SEX OFFENDER AND CRIMES AGAINST MINORS REGISTRY, A PORTION OF THIS INFORMATION WILL BE SUBMITTED TO THE VIRGINIA STATE POLICE.

**Are you a U.S. Citizen?**
- Yes
- No
- If no, your country of citizenship?

**Permanent Status:**
- Resident alien
- Asylee Refugee
- A#

**What is your current immigration status with the U.S.?**
- Not in U.S. – I am requesting visa status.
- Currently in U.S.
- I have never served in the U.S. Military
- I am the dependent of someone who has served in the U.S. Military
- My spouse has served in the U.S. Military
- I have served in the U.S. Military

**What is your current military status?**

**What date did you enter the military?**

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<tr>
<th>Class No.</th>
<th>Date</th>
<th>Course Title</th>
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| TOTAL $ |

**Method of payment:**
- Check
- Money Order
- Credit Card (Call 434.961.5354 to make payment.)
- Bill employer (Attach purchase order or authorization to bill.)

There is a $35 service charge for handling returned checks or dishonored credit card or debit card payments ($50 service charge if your account is in past-due collection status).

**FAX:** Fax registration form to 434.961.5270. DO NOT INCLUDE YOUR CREDIT CARD INFO.

Call 434.961.5354 to make payment. Visa/MC/Amex.

**OR MAIL TO:**

Piedmont Virginia Community College
ATTN: Workforce Services • 501 College Dr. • Charlottesville, VA 22902
PVCC Workforce Services
Summer 2019 Noncredit Class Schedule

Piedmont Virginia Community College
501 College Dr., Charlottesville, VA 22902

Resident/Occupant
Time Sensitive Material: Please Deliver by April 30

New!

HORTICULTURE & LANDSCAPING classes

• Basic Horticulture and Landscape Design
• Professional Practices in Horticulture

See page 14