

PIEDMONT VIRGINIA COMMUNITY COLLEGE

I – INSTRUCTION AND STUDENT SERVICES

I –200.0 SEX OFFENDER POLICY

Policy #:	I – 200.0
Effective:	July 2009
Revised:	February 2018
Responsible Dept.:	VP/ISS

Purpose

The purpose of this policy is to address the admission of registered sex offenders. The State Police will notify the Chief of Police at PVCC that an applicant to the College is listed on the Sex Offender Registry after the applicant has registered with the Virginia State Police or the local law enforcement agency in which the applicant resides.

Policy

Registered sex offenders applying for admission to PVCC will be required to meet with the Dean of Student Services and the PVCC Chief of Police before being approved for admission to the College. Students identified as sex offenders after having attended classes will be required to meet with the Dean of Student Services and the PVCC Chief of Police within 10 working days after such notification. The Dean of Student Services, working with advice from the Vice President of Instruction and Student Services, the PVCC Chief of Police, and the Threat Assessment Team, will make an admission decision after meeting with the applicant. In accordance with its published admissions policy, the College reserves the right to evaluate and document special cases and to refuse admission to applicants if such refusal is considered to be in the best interest of the College. Students may be denied admission if there is reason to believe that they present a danger to themselves, other students, faculty members and/or staff.

This policy applies to all applicants, whether taking credit or non-credit classes. Applicants who will be taking classes while incarcerated, solely through prison-based programs are excluded from compliance.

Procedures

- 3.1 Upon notification that an applicant is a registered sex offender, the PVCC Chief of Police will notify the Dean of Student Services.
- 3.2 The Dean of Student Services will direct the Registrar to put a hold on the applicant's record that will not allow the student to enroll in classes.
- 3.3 The Dean of Student Services will contact the applicant and arrange a time, date and location for a meeting.
- 3.4 The Dean of Student Services and the PVCC Chief of Police will meet with the applicant.
- 3.5 The Dean of Student Services will discuss, where relevant, any limitations on classes or majors necessitated by conditions of parole or imposed by the College. The Dean will also discuss any potential difficulties with licensure for certain professions for which training is offered at PVCC.
- 3.6 The Dean of Student Services will meet with the Threat Assessment Committee to review the situation. The Threat Assessment Committee will recommend an admissions decision to the Dean of Student Services.
- 3.7 The Dean of Student Services will notify the Registrar of the admissions decision. If the applicant is admitted, the Registrar will remove the hold on the student record. The Dean of Student Services will notify the student of the admissions decision.
- 3.8 If an applicant is admitted to the College, the Dean of Students will alert the Chief of Police.

- 3.9 The Dean of Student Services will notify the applicant of the decision and the right to appeal. Denial of admission may be imposed if there is convincing evidence that the applicant is currently a danger to themselves, other students, faculty members, and /or staff. If the applicant is denied admission to the College, he or she may appeal in a written letter to the Vice President for Instruction and Student Services. The decision of the Vice President for Instruction and Student Services is final.
- 3.10 If a student is identified as a registered sex offender after he or she has started attending classes, the Dean of Student Services will require a meeting with the student within 10 working days of such notification. The meeting will follow procedures described in 3.3 through 3.9.
- 3.11 The federal Campus Sex Crimes Prevention Act of 2000 requires all colleges to issue a statement advising the campus community where information on registered sex offenders can be obtained. [The Virginia State Police Web Site](#) provides information about registered sex offenders. Once the Web site is reached, click on "Sex Offender Registry" which includes an easy to use sex offender search feature. PVCC's address is 501 College Dr. Charlottesville, VA 22902.