

PIEDMONT VIRGINIA COMMUNITY COLLEGE

XII – SAFETY AND SECURITY POLICIES

XII – 10.0 STUDENT IDENTIFICATION POLICY

Policy #:	XII – 10.0
Effective:	
Revised:	12/18/06
	8/2008
	7/2009
	3/2013
Responsible Dept.:	VPFAS

1. STUDENT IDENTIFICATION

A student photo identification (ID) card is a student's official Piedmont Virginia Community College identification. Student photo identification cards are provided to students through the student activities fee. The photo identification cards can be obtained from the Security Office. ID cards must be presented for admission to special student activities, obtaining parking decals, and to purchase discounted bus passes. ID cards can be used for library material use and discounts at local merchants.

Identification cards for students and employees of PVCC are available from the Security Office during normal operating hours of the College. The office is located in room M218 in the Main Building.

All applicants must present a copy of current class schedule and some other form of valid ID (i.e., valid driver's license, passport, military/gov't ID, birth certificate, social security card, voter registration card).

Additional Information:

- Students should only have the most current ID card in their possession.
- Contact security if their ID card is lost or stolen. An incident report will be filed and a new card issued to the student.
- If a card is damaged or unusable, return the damaged card to security for issuance of a new card.
- Cards are non-transferrable to another person.
- Students must present their student ID card if requested by college personnel. Failure to present an ID is a student code of conduct violation and may result in disciplinary action.