

# PIEDMONT VIRGINIA COMMUNITY COLLEGE

## III – BUILDING, GROUNDS AND FACILITIES POLICIES

### III – 8.0 RECYCLING

---

<b>Policy #:</b>	<b>III – 8.0</b>
<b>Effective:</b>	<b>7/1/03</b>
<b>Revised:</b>	<b>8/5/08</b>
<b>Responsible Dept.:</b>	<b>VPFAS</b>

---

#### 1. GENERAL

PVCC is committed to an aggressive recycling program. Intelligent recycling is good for the environment, and is good for the college financially. We ask your cooperation in this important program.

#### 2. PAPER RECYCLING

White office paper includes plain white paper, white letterhead, and white paper that has printed or written material on it. White paper is more environmentally friendly than colored paper, and we ask that you use white paper whenever possible.

All other paper is mixed paper. This includes glossy white paper, off-white or buff paper, yellow legal pad paper, green bar paper, index cards, paper bags, newspaper, brown or window envelopes, magazines, phone books, Post-it notes, etc.

Both white and mixed paper may be placed in the paper portion of the recycling containers, conveniently located throughout the campus. The recycling technician will separate the two after collection. We will continue to maintain separate white and mixed paper containers at high volume locations, such as in the copy center. We ask that you use these as intended.

#### 3. TRASH RECYCLING

Trash includes plastic bags, rubber bands, candy wrappers, plastic bottles, paper towels and napkins, glass, paper or plastic food containers, cloth, paper clips, chewing gum, cellophane, packing pellets, coated paper plates, etc. All trash should go into your trash container. An exception is pizza boxes, which are recyclable cardboard.

#### 4. OTHER RECYCLABLE PRODUCTS

Aluminum.

Aluminum cans should be taken to the nearest aluminum can container. A number of these are conveniently located throughout the campus. Please do not throw aluminum cans in with your trash. They are a valuable recyclable product.

Cardboard.

Small amounts of cardboard should be treated as mixed paper. Larger cardboard boxes and quantities of cardboard will be picked up by B&G for recycling.

Glass and Plastic.

Glass and Plastic recycling containers are located throughout the campus. Although there is no financial benefit to the college, recycling these products can have an important environmental impact.

#### 5. ASSISTANCE

For recycling assistance, please call Buildings and Grounds, extension 5447.