

## **PIEDMONT VIRGINIA COMMUNITY COLLEGE BOARD**

### **Board Meeting No. 268**

**January 3, 2018**

Meeting number two hundred sixty-eight of the Piedmont Virginia Community College Board was held Wednesday, January 3, 2018, in the W. A. Pace Jr. Board Room.

#### **Present**

|                    |                 |
|--------------------|-----------------|
| Stephen Davis      | Janet Morrow    |
| Pam Baker DeGuzman | Sean Moynihan   |
| Bruce Dotson       | Thomas Proulx   |
| Frank Gallo        | Fred Richardson |
| Robert Hodous      | Lola Richardson |
| Alfreda Morris     | Joseph Scruggs  |
| Sean McCord        |                 |

#### **Others**

Frank Friedman, President  
Pat Buck, Assistant to the President & Special Events Coordinator  
Michael Apgar, Student Government Association President  
Wendi Dass, College Senate Chair  
John Donnelly, Vice President for Instruction & Student Services  
John Gulley, Faculty Senate Co-Chair  
Sue Haas, Chief Information Officer  
Jolene Hamm, Director of Institutional Research, Planning & Institutional Effectiveness  
Leigh-Anne Lawrence, Director of Marketing & Media Relations  
Kim McManus, Vice President for Finance & Administrative Services  
Ben Sloan, Professor of English  
Harry Stillerman, Vice President for Institutional Advancement & Development  
Joanna Vondrasek, Faculty Senate Co-Chair

#### **Welcome and Call to Order**

Mr. Moynihan welcomed those present and called the meeting to order at 4:03p.m., wishing all a happy new year. A welcome was extended to Michael Apgar, the new SGA president.

#### **Approval of Minutes**

The proceedings of the November 1, 2017, meeting were unanimously approved on a motion by Mr. Davis and seconded by Ms. Morrow.

#### **Public Comment**

None

**Program Highlight: Fluvanna/Buckingham Correctional Centers**

Dr. Donnelly and Dr. Sloan provided a review of the program offered to the inmates.

PVCC offers an Associate of Science degree in General Studies to incarcerated students at Fluvanna Correctional Center in Troy, Virginia. Fluvanna Correctional Center for Women is one of two prisons for women in the Commonwealth of Virginia, and the only women's prison in the state that offers a post-secondary degree program. FCCW opened in 1998 and houses women with single, multiple, and life plus sentences. The facility houses inmates classified to multiple levels of security.

This program was established in 2008 through a partnership with the Virginia Department of Correctional Education. Annually, approximately 70 students are educated through this program. Thirty students are funded through scholarships from the Sunshine Foundation; 40 are self-funded. The average course offerings per semester is about 10 separate classes. Effective fall 2017, there have been approximately 80 students who have earned the associate degree.

The Associate of Science degree in General Studies prepares students for transfer to a four-year college or university to complete a bachelor's degree. Courses are offered on a two-year rotation, offering students access to the full range of required and elective courses. Embedded within the degree program is the General Education Certificate. Students enrolled in the Associate of Science degree in General Studies automatically earn the General Education Certificate upon completion of the core general education courses (33 credits) that fulfill many of the degree requirements. Earning a college credential at a mid-point in the degree program provides students with tangible evidence of the hard work already invested in the program and reinforcement that they can succeed in higher education.

Through this degree program, 100% of the instruction is delivered in a classroom-based, face-to-face format to incarcerated students. PVCC faculty travel to the Fluvanna Correctional Center for Women and use existing instructional facilities provided by the institution. Faculty use a combination of instructional methods including lecture, discussion, and small group work to engage the students. The classrooms are equipped with a laptop and data projector for instructor use supplied by the correctional facility. Students and instructors do not have access to the Internet. The Fluvanna Correctional Center for Women has four daytime classrooms and six evening classrooms available for college instruction, with a maximum of 20 students per class.

Each semester, PVCC faculty, advisors and administrators hold academic advising sessions for all new and currently enrolled students at the correctional facility. In each advising session, students meet one-on-one with a PVCC representative to discuss academic and career goals as well as progress and future plans.

The credentials of faculty teaching incarcerated students do not differ from the credentials of faculty teaching non-incarcerated students in comparable programs.

The criteria for determining which incarcerated students are admitted into the program include the following:

- Verification of a high school diploma or Certificate of General Education Development (GED).
- Placement testing in mathematics, reading, and writing to determine readiness for college-level coursework. College-ready students are enrolled in college-level courses. Students testing below college-level coursework are required to enroll in developmental coursework.

- Applicant has not:
  - Ever been convicted of a criminal offense against a victim who is a minor or a sexually violent offense as defined in 42 U.S.C. 17071 et seq., or murder, as defined in Section 1111 of Title 18, United States Code. This criterion applies to present and past convictions.
  - Received a 200 series infraction within the past six months, or a 100 series infraction within one year of the course registration date.
- Applicant must have a minimum of two years of time remaining in sentence to be admitted into the program.

The General Studies associate degree program is offered at the Buckingham Correctional Center. There are 20 students taking courses, all self-funded; veteran's benefits can also be utilized. A challenge to enrollment demands is insufficient funding to support and expand IT services and individual resources.

Dr. Sloan spoke on his extensive background teaching in prison systems. He stated, "I feel that as a society we have an obligation to do everything we can to help those housed in our prisons to grow and improve through education--just as we do the students who come to our campus. And given my unique experience and background, I see myself as poised to play a useful role in this process." He noted these are dream students who are motivated, devoted, and engaged. He profiled several former students, noting their intellect, thoughtfulness, and desire to succeed.

Approximately 10 FCCW students graduate each year in a ceremony similar to the College's ceremony, with faculty in full regalia, family members in attendance, a student speaker, and a social that follows the ceremony. Dr. Dotson noted he would love for the Board to be able to participate if given the opportunity. The curriculum is the same for both FCCW and the campus offerings, with resource adaptations, i.e. bringing in library inventory, PowerPoint presentations go through the librarian; and the internet is not available.

Mr. Scruggs would like to meet with Dr. Donnelly regarding community interest in funding scholarships. The Sunshine Lady Foundation has provided much of the funding for these students through the Department of Corrections.

### **President's Report**

Dr. Friedman provided a General Assembly report and provided copies of the *2018 VCCS Legislative Agenda* and a list of *Top Reasons to Support Increased Funding for Workforce Credentials Grants*, which is the Chancellor's top funding priority. Due to lack of funding because of the overwhelming demand for and success of the WCG program, the VCCS is requesting increased funding for both years of the biennium to \$10 and \$12 million respectively. The VCCS supports a 2% salary increase for faculty and classified staff in each year of the biennium. Delegate Landes has filed a bill that requires certain standards be met by all dual enrollment courses in high schools; we already meet them all. The goal is to ensure a guaranteed universal transfer to all four-year institutions in the Commonwealth. Dr. Friedman asked that Delegate Landes also include the transfer of all general education courses. All PVCC courses, including dual enrollment courses, meet all SACSCOC criteria.

### ***College Updates***

*Mr. McManus*

- The State Board for Community Colleges has given approval to negotiate a lease via "Request for

Proposals” to qualified developers for 20 acres beyond the PVCC lake as a revenue stream for the building of the Advanced Technology Center.

- The renewed lease for the Jefferson School has been finalized.

*Mr. Stillerman*

- In 2017, the PVCC Educational Foundation received grants and contributions totaling over \$1,775,900 as itemized: \$1.36 million for program support (81 donors); \$157,000 unrestricted (102 donors); and \$249,000 for scholarships (280 donors). The breakdown includes 330 unique donors; 78 first-time donors; and \$34,807 contributed by 54 employees.
- A gift of \$100,000 was received in December for the naming of one of the nursing simulation labs in the Keats Science Building.
- At the November Board meeting, the Educational Foundation Board allocated \$55,000 for faculty and staff teaching and learning grants in 2018. The Foundation is currently accepting applications through February 15; awards will be made in March.
- The Foundation elected three new board members-- Krissy Lester, HR Manager at Walmart Distribution Center; Camilla Washington, Sentara Health, Fluvanna County; and Billy Wayson, retired Federal Executive Institute facilitator, from Louisa County.
- The call for nominations for the College Board Service Award has been sent out to the College community; nominations will be accepted through February 9. The Board’s Community Relations Committee will bring its recommendation to the March meeting.

*Ms. Haas*

- In conjunction with the VCCS, a new security awareness program will be rolled out on February 1.
- The updating of web postings to meet ADA compliance continues.
- The implementation of the Image Now project is coming along, with production being launched this month. Two part-time scanners will be hired.
- A website facelift/redesign is kicking into high gear and will take place over the next 6-8 months.

*Dr. Hamm*

- Fall 2017 headcount enrollment is 5,615, 1.2% higher than last fall; FTE is 2,802, 1.6% over last year.
- The 10-year reaffirmation of accreditation process has begun. SACSCOC, the accrediting agency, is hosting an orientation in January for the college leadership teams of the 2020 cohort.
- Visioning sessions for the strategic plan are being conducted with the College’s governance groups. Updates will be provided this summer.

*Dr. Donnelly*

- Classes begin January 8.
- There will be several new programs coming to the Board in March to meet the demand for health care employees.
- A revised concept-based nursing program is being launched systemwide.
- UVA Health System and Sentara Martha Jefferson Hospital are providing \$300,000 each to support career studies certificates in computed tomography; magnetic resonance imaging; and mammography; and an associate degree in medical lab technology.
- Several full-time faculty searches are commencing including nursing, math, radiography clinical coordinator, and medical lab technology.

- An NSF mentor links grant for the cybersecurity program helps programs achieve gold standard certification. A mentor will come this semester to help prepare for this certification and our faculty will visit another institution to receive mentorship.
- The Community Self-Sufficiency division has launched an app that allows employers to submit tickets to recruit candidates for employment; the tickets are distributed to 90 peer networks. Through the Educational Foundation, the division has launched the loaner vehicle program with an initial fleet of 8. In 2016, they helped 91 job seekers; this year they should be serving 215. As of July 2017, 88% who came for training got a job resulting in 66% earning a salary of \$25,000 or more.
- PVCC is hosting an exchange faculty and student from Otto Krause Technical School.

### **Committee Reports**

***Curriculum Committee.*** On behalf of the committee, Mr. Richardson reported on two new Career Studies Certificates in Echocardiography and Vascular Sonography, and a revised Associate of Applied Science Degree in Nursing. The revision to the AAS degree was developed and is mandated by the VCCS and includes new courses that were created based on a concept-based curriculum model. The NUR courses will be taught out by about 2019, but the new program begins fall 2018. The NSG prefix is for the new courses. The new certificates are developed in response to the needs of the hospitals. On a motion by Mr. Richardson, seconded by Mr. Gallo, the Board unanimously approved the motion to accept each of the three proposals.

### **Chair's Report**

***Next College Board Meeting.*** The next meeting of the College Board is scheduled for Wednesday, March 7, 2018, 4 p.m. with Louisa County. Do we want to have the meeting off-site in Louisa? Move the date to summer? Dr. Friedman noted that finding a date in March is difficult due to localities' budget sessions; the summer timeframe coincides with summer vacations; it can take place on or off campus – all at the discretion of the Board. On a motion by Mr. Davis and seconded by Dr. Dotson, the Board agreed to try for a summer date. Ms. Richardson would like to have the meeting in Louisa County, whether it's in March or in the summer.

***General Assembly Legislative Visit.*** Details on the February 6 visit will be sent to Board members who are invited to accompany Dr. Friedman and the student delegation.

### **Information Items**

The following information item was provided:

2018 VCCS Legislative Agenda; Top Reasons to Support Increased Funding for Workforce Credentials Grants

### **Executive Session to Discuss Gifts, Bequests and Fundraising Activities**

On a motion by Mr. Davis, and in accordance with Section 2.2-3711(A) (8) of the Code of Virginia, he moved that the PVCC Board convene in closed session to discuss matters relating to gifts, bequests and fundraising activities.

A roll call vote was taken. All of the Board members listed below voted in the affirmative to convene in closed session:

|                    |                |                 |
|--------------------|----------------|-----------------|
| Stephen Davis      | Sean McCord    | Fred Richardson |
| Pam Baker DeGuzman | Alfreda Morris | Lola Richardson |
| Bruce Dotson       | Janet Morrow   | Joseph Scruggs  |
| Frank Gallo        | Sean Moynihan  |                 |
| Robert Hodous      | Thomas Proulx  |                 |

Mr. Moynihan stated that the PVCC Board has concluded its closed session and is hereby in open session. A roll call vote certified that to the best of each member's knowledge 1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act and 2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the public body.

Each member certified by saying "I so certify."

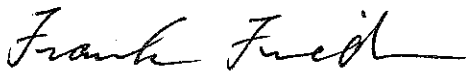
|                    |                |                 |
|--------------------|----------------|-----------------|
| Stephen Davis      | Sean McCord    | Fred Richardson |
| Pam Baker DeGuzman | Alfreda Morris | Lola Richardson |
| Bruce Dotson       | Janet Morrow   | Joseph Scruggs  |
| Frank Gallo        | Sean Moynihan  |                 |
| Robert Hodous      | Thomas Proulx  |                 |

Mr. Moynihan moved and Mr. Hodous seconded the following motion: Should the PVCC Educational Foundation receive a gift for the PVCC Advanced Technology Center valued at \$2 million or more, we, members of the Piedmont Virginia Community College Board, authorize President Frank Friedman to negotiate a naming opportunity for the building with the donor as part of a gift agreement. The motion passed unanimously.

### Adjournment

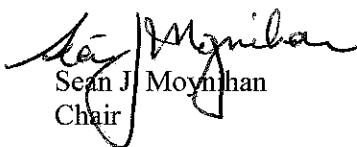
The meeting was adjourned at 5:44 p.m.

Respectfully submitted,



Frank Friedman  
President and Secretary to the Board

APPROVAL



Sean J. Moynihan  
Chair