



March 12, 2020

To faculty, staff and students –

As the impact and scope of the coronavirus continues to shift, I want to share an update of our plans for PVCC in the coming weeks. Our main goals are to protect the health, safety and wellbeing of our PVCC community, to help slow the spread of the virus and to maintain continuity in instruction for students. We can do this by limiting the number of individuals on campus.

To this end, we have made the following decisions:

CLASSES

- PVCC is cancelling classes March 16 and 17. Our campus and satellite offices will remain open both days.
- March 16 and 17 will be mandatory professional development days used to assist faculty and staff to support online learning. Faculty and staff will be receiving information about the schedule for these two days no later than Friday afternoon.
- Beginning Wednesday, March 18, most PVCC classes will move to online instruction. Classes will continue to be offered online through April 4, at which time we will reassess and communicate our next steps.
- Students will be notified about each class by email, text and Canvas announcements. When notified, students are responsible for following the procedures established by their instructor(s) to complete their class, complete assignments and interact with faculty and other students.
- It is the student's responsibility to notify the instructor immediately if there is no access to a home computer or other electronic device, or if there are other obstacles to participation in an online class.
- Plans for labs, clinicals, and experiential learning classes will be communicated to students by the faculty on March 18.

FACILITIES AND SERVICES

- College services will remain open. This includes admissions, advising, registrar, academic support services, library, computer labs, bookstore, cashier, etc. Many of these services will be offered via the internet and most will also be available on campus.

EVENTS

- To further help everyone with observing social distancing guidelines, all PVCC events through April 4 will be postponed or canceled. This includes events to be held at the PVCC main campus and any/all satellite offices including events sponsored by community groups.

The college will remain open and operational during this period, and staff should maintain their regular work schedules unless otherwise notified. We will return classes to campus/face-to-face and resume holding and hosting events as soon as we feel we can safely do so.

As this situation is evolving, we are actively monitoring conditions and will regularly update you. I encourage you to frequently check your email and text messages, and visit our [covid19 web page](#) for updates on PVCC decision-making.

Be safe and well,

>Frank

Frank Friedman
President
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