

Piedmont Virginia Community College

Section IX – Student Affairs Policies

IX – 201.0 Death of a Student

Effective Date: June 2021

Last Revised: March 2026

Responsible Dept.: Vice President of Student Affairs

1. Purpose

When the death of a currently enrolled student occurs, the College will respond in a sensitive yet appropriate manner. The death of a currently enrolled student may affect the entire College community as well as the family and friends of the deceased.

The purpose of this policy is to establish procedures for a caring response to the death of a currently enrolled student.

2. Policy Statement

When a college employee is notified or learns about the death of a currently enrolled student, this information will be provided to the Dean of Student Success and Community Partnerships.

The Dean of Student Success and Community Partnerships will verify the information and, with the approval of the deceased's family, notify the college community by email, including students. In the notification, every effort will be made to include the deceased's major, their interests, a picture, and any information about an obituary and/or details about a memorial or funeral.

PVCC will send a formal letter of condolence from the President to the family.

3. Definitions

N/A

PVCC does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. View the full nondiscrimination statement and find contacts at pvcc.edu/nondiscrimination.

4. Applicability

This policy applies to all college faculty and staff.

5. Responsibilities

N/A

6. Procedures for Implementation

N/A

7. Sanctions for Violation of Policy

N/A

8. Other General Information

N/A