

# **Piedmont Virginia Community College**

## **Section I – Academic Affairs and Workforce Development Policies**

### **I – 05.0 Academic Credit for International Study**

Effective Date: November 2009

Last Revised: March 2026

Responsible Dept.: Vice President of Academic Affairs and Workforce Development

#### **1. Purpose**

To provide an opportunity for students to apply for transfer of international study credits to academic credential completion requirements.

#### **2. Policy Statement**

Credit from international post-secondary institutions may be awarded upon evaluation by a private evaluation agency approved by the Virginia Department of Education or by a member of the National Association of Credential Evaluation Services. Students requesting credit for English 111 or a higher-level English course must meet the placement test criteria for placement into English 111.

#### **3. Definitions**

N/A

#### **4. Applicability**

This policy pertains to both international students seeking PVCC transfer credit and PVCC students earning credits at foreign institutions during study-abroad experiences.

#### **5. Responsibilities**

The Office of the Vice President of Academic Affairs and Workforce Development is

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responsible for the implementation of this policy.

## **6. Procedures for Implementation**

- a) The student will send official international transcripts to an approved professional organization or agency. The fee for this evaluation and the time required for completion of the evaluation varies with each agency and is the responsibility of the student.
- b) The student will request a course-by-course evaluation. Document-by-document evaluations will not be accepted by PVCC for transfer credit.
- c) The student will instruct the evaluation agency to mail an official report directly to:

Registrar  
Piedmont Virginia Community College  
501 College Drive  
Charlottesville, VA 22902

- d) The student will complete and submit to the Admissions and Advising Center the Transcript Evaluation Form.
- e) The College registrar will apply PVCC standards in determining whether to award credit toward a college academic credential.
- f) The student must meet all college residency requirements to receive an academic credential.

## **7. Sanctions for Violation of Policy**

N/A

## **8. Other General Information**

A selective list of private evaluation agencies can be found in the Registrar's Office.