Academic Renewal Petition Form

(Student, Please return completed form to the Admissions and Advising Center. You will be notified in writing regarding the status of your petition.)

Student Name: _____
(Last) *(First)* *(Middle)*

Mailing Address: _____
(Street/P.O. Box) *(City)* *(State)* *(Zip)*

Phone Number: _____ **Student ID Number:** _____

As per 5.6.04 of the VCCS Policy Manual, I believe that I meet the following eligibility requirements for Academic Renewal and hereby petition to have my cumulative grade point average (GPA) adjusted accordingly:

I have been separated from the college for (at least) 3 YEARS from _____ **to** _____**, and**
Semester and Year *Semester and Year*

I have earned (at least) a 2.0 grade point average (GPA) for the last 12 credits completed after re-enrolling from my 3 year separation.

I understand thatin receiving an Academic Renewal adjustment to my cumulative GPA:

- An Academic Renewal adjustment may be granted only one time;
- Once granted by the college, Academic Renewal cannot be revoked;
- Although my cumulative GPA will be adjusted in future terms, all of my previously earned grades will still be shown on my permanent record;
- Any course credit with a grade of 'D' earned during the Academic Renewal adjustment period will not count toward future graduation requirements;
- An Academic Renewal notation will be made on my permanent record; and
- The granting of Academic Renewal does not affect any previous academic, financial, or administrative determination made by the college.

Student Signature: _____ **Date:** _____

REGISTRAR USE ONLY

Re-Enroll Term: _____ Renewal Effective Date: _____ Renewal Effective Term: _____

Registrar Signature: _____ Letter Sent On: _____ By: _____

PVCC does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities. The following person has been designated to handle inquiries regarding nondiscrimination policies: Kim Van Savage, Chief Human Resources Officer, kvansavage@pvcc.edu, 434-961-6567, 501 College Drive, Charlottesville, VA 22902.