

**Spring 2026**

APPLICATION DEADLINE IS SEPTEMBER 12, 2025

# Practical Nursing

ONE-YEAR CERTIFICATE

## Admission Requirements and Program Information



**Health and Life Sciences Division**  
**Keats Science Building**  
**434.961.5445**  
**Date Published:** March 14, 2025

**Accredited by:**

Southern Association of Colleges and Schools Commission on Colleges | 1866 Southern Lane | Decatur, GA 30033-4097 | 404.679.4500

**Approved by:**

Virginia State Board of Nursing | Perimeter Center | 9960 Mayland Drive, Suite 300 | Richmond, VA 23233-1463 | 804.367.4515

[www.pvcc.edu/lpn](http://www.pvcc.edu/lpn)

Students may qualify for free tuition, fees, and books. Visit [pvcc.edu/financialaid/G3](http://pvcc.edu/financialaid/G3) for more information.

# Contents

---

Personnel and Contacts .....	3
Introduction.....	3
Non-Discrimination Statement.....	4
Content Disclaimer.....	5
College Mission and Goals .....	5
Program Mission .....	6
Licensure/Certification .....	6
Essential Functions and Standards of Performance.....	7
Program Behavior Expectations .....	8
Student Learning Outcomes.....	8
Application Dates.....	9
Curriculum .....	9
Minimum Program Eligibility Requirements .....	10
Ranking Criteria .....	14
Application Process.....	15
Clinical Compliance Requirements .....	16
Criminal Background Check and Drug Screening .....	17
Frequently Asked Questions.....	19

# Personnel and Contacts

---

## Head of Program

**Clarissa Moctezuma,**  
**DNP, RN, NPD-BC**  
*Associate Dean of Nursing*  
CMoctezuma@pvcc.edu  
434.961.5486

## Faculty

**Alyssa Washington, BSN,**  
**RN**  
*Practical Nursing Program*  
*Lead*  
AWashington@pvcc.edu  
434.961.5216

## Administrative Staff

**Shay Copeland**  
*Clinical Compliance*  
*Coordinator*  
SCopeland@pvcc.edu  
434.961.5431

**Lisa Zoë Willow**  
*Academic and Clinical*  
*Coordinator*  
ZWillow@pvcc.edu  
(434) 961.5242

**Rebecca Spangler**  
*Academic & Operations*  
*Coordinator*  
RSpangler@pvcc.edu  
434.961.5276

**Elsbeth Tupelo**  
*Administrative Assistant*  
ETupelo@pvcc.edu  
434.961.5445

## Introduction

---

The PVCC Practical Nursing (PN) Program prepares graduates to successfully function in the role of an entry-level licensed practical nurse under the supervision of a registered nurse or physician in structured settings, providing direct care to clients with common health problems that have predictable outcomes.

The purpose of the Practical Nursing Program is to educate individuals who are concerned with basic therapeutic, rehabilitative, and preventative care for people of all ages and diverse cultures in various stages of dependency. The graduate of PVCC's PN program will be eligible to apply for licensure after successful completion of the NCLEX-PN examination.

The problem-solving process is used as a framework for critical thinking and practice. Concepts that provide further structure for the development of practical nursing competency are assessment of patients with emergent needs, communication skills, and development of professional attitudes and characteristics.

## Philosophy

PVCC's Nursing Programs follows the concept of Nursing as defined by the International Council of Nurses:

"Nursing encompasses autonomous and collaborative care of individuals of all ages, families, groups and communities, sick or well, and in all settings. Nursing includes the promotion of health, prevention of illness, and the care of ill, disabled and dying people. Advocacy, promotion of a safe environment, research, participation in shaping health policy, patient and health systems management, and education are also key nursing roles."

The conceptual framework guiding the Nursing Program philosophy and curriculum is based on the National League for Nursing (NLN) Education Competencies Model. This model integrates several components which are essential in a comprehensive, successful Nursing Program. At the foundation are the Core Values: caring, diversity, ethics, excellence, holism, integrity, and patient-centeredness.

With the core values, the foundational core values integrate concepts within the NLN model that provide further structure for the development of Nursing knowledge and competencies: 1) context and environment, 2) knowledge and science, 3) personal/professional development, 4) quality and safety, 5) relationship-centered care, and 6) teamwork (National League for Nursing, 2012). The Nursing Process is also used as a basis for introducing critical thinking and Nursing practice. Additional concepts have been derived from the Quality and Safety Competencies (2007) from the Quality and Safety Education for Nurses (QSEN) and have been incorporated into the curriculum. The Nursing Process is also used as a basis for introducing critical thinking and nursing practice. Additional concepts have been derived from the Quality and Safety Competencies (2007) from the *Quality and Safety Education for Nurses (QSEN)* and have been incorporated into the curriculum.

## Non-Discrimination Statement

---

Piedmont Virginia Community College is an equal opportunity institution providing educational and employment opportunities, programs, services, and activities. PVCC does not discriminate on the basis of age, color, disability, family medical history or genetic information, military service, national origin, parental status, political affiliation, race, religion, sex (including pregnancy and gender identity), sexual orientation or any other non-merit base factor. The college permits appropriate employment preferences for veterans and specifically prohibits discrimination against veterans. The college also prohibits sexual harassment including sexual violence or misconduct.

Students, prospective students, or others who believe they have witnessed or experienced discriminatory conditions or discriminatory acts inclusive of sexual misconduct, sexual violence, sexual harassment or inaccessible conditions, should present their concerns to the following:

- Title IX Coordinator, Kim Van Savage, Associate Vice President of Human Resources. 501 College Drive, Main Building, Room M132, Charlottesville, VA 22902, [humanresources@pvcc.edu](mailto:humanresources@pvcc.edu); 434.961.6567

Students, prospective students, or others who believe they have witnessed or experienced discriminatory conditions or discriminatory acts related to inaccessible conditions or disability, should present their concerns to the following:

- ADA Coordinator (staff and other non-students), Kim Van Savage, Associate Vice President of Human Resources. 501 College Drive, Main Building, Room M132, Charlottesville, VA 22902, [humanresources@pvcc.edu](mailto:humanresources@pvcc.edu); 434.961.6567

- ADA/Section 504/Title II Coordinator (students), Kari Hirst, Director of Student Accessibility and Accommodations. 501 College Drive, Bolick Center, Room B221, Charlottesville, VA 22902, [khirst@pvcc.edu](mailto:khirst@pvcc.edu), 434.961.5281

Piedmont Virginia Community College offers vocational programs in several areas, including in the Divisions of Health and Life Sciences; Business, Math, and Technology; and Humanities, Fine Arts, and Social Sciences. Some vocational programs in the Health and Life Sciences Division, including Nursing, Radiography, and Sonography, offer admission based on selective criteria through a separate admissions process that is non-discriminatory. For more information about the application and admissions process, visit: [www.pvcc.edu/hls](http://www.pvcc.edu/hls)

Department of Education, Office of Civil Rights. 400 Maryland Avenue, S.W., Washington, D.C. 20202-1100; [www.ed.gov](http://www.ed.gov).

## Content Disclaimer

---

Piedmont Virginia Community College (PVCC) provides its website, catalog, handbooks, printed and digital class schedules as well as any other printed materials or electronic media for your general guidance. PVCC does not guarantee that the information contained within them is up-to-date, complete, or accurate. This includes, but is not limited to, the contents of any page that resides under the Domain Naming System (DNS) registrations of [www.pvcc.edu](http://www.pvcc.edu), [www.facebook.com/PiedmontVaCC](http://www.facebook.com/PiedmontVaCC), or [www.youtube.com/PVCCVIRGINIA](http://www.youtube.com/PVCCVIRGINIA). Individuals assume any risks associated with relying upon other information without consulting this program's Admission Information Book published for the year in which the student is applying for admission. Links to other materials and websites provided in these sources are also for information purposes only and do not constitute PVCC's endorsement of products or services referenced in such materials.

PVCC reserves the right to make changes to any provision or requirement within these sources, as well as changes to any curriculum or program, whether during a student's enrollment or otherwise.

## College Mission and Goals

---

### Mission

We strengthen our community by empowering students to realize their full potential and achieve economic and social mobility through the transformative power of education.

### Vision

We will transform the lives of students and the communities we serve through accessible, equitable and innovative education, training and cultural enrichment.

### Values

We are committed to a welcoming, inclusive and student-centered learning environment where we prioritize student success, lifelong learning and community engagement.

**Access:** We believe that a high-quality, affordable education should be accessible to everyone, providing students with the preparation for transfer to baccalaureate degree programs and/or to enter or advance in high-demand occupations aligned with the needs of our regional economy.

**Community:** We take pride in developing innovative programs that meet the needs of our students and the community while contributing to the economic, civic and cultural well-being of our region and beyond.

**Compassion:** We approach education with a culture of care, recognizing the individual needs and potential of everyone in the college community.

**Equity:** We embrace impartial and fair policies and practices that ensure the success of all students, faculty and staff.

**Excellence:** We strive for excellence in all aspects of education, including teaching, support services and facilities.

**Learning:** We encourage intellectual curiosity, creative problem-solving, lifelong learning and the exchange of ideas among our students, staff and faculty.

## Program Mission

---

The mission of the PVCC Practical Nursing Program is to provide high quality nursing education to a diverse student population in preparation for entry-level, professional Nursing practice in a variety of settings. This mission is accomplished through innovative programs that reflect the current needs and trends of healthcare and our community. Our programs are developed and implemented by faculty who are committed to education of the highest standards and who promote clinical practice, scholarly activity, and life-long learning to advance the profession of Nursing.

## Licensure/Certification

---

After completing the Practical Nursing Program, students are awarded a certificate and are eligible to apply for licensure from the Virginia Board of Nursing and take the National Council Licensing Examination for Practical Nurses (NCLEX-PN). Please note that the student must complete both the licensure application and register for NCLEX-PN before they can take the NCLEX-PN or obtain licensure. Further details about the application process will be provided to students during their final semester of the Practical Nursing Program.

## Essential Functions and Standards of Performance

---

To successfully complete the classroom and clinical components of the program, students must be able to perform all essential standards and functions, either independently or with reasonable accommodation. Applicants should carefully consider these requirements before applying, as the inability to meet them may affect eligibility for admission. Additionally, students who are unable to maintain these standards after admission may be subject to dismissal from the program.

1. **Speech:** Establish interpersonal rapport and communicate verbally and in writing with clients, physicians, peers, family members, and the health-care team from a variety of social, emotional, cultural, and intellectual backgrounds.
2. **Hearing and Comprehension:** Auditory acuity sufficient to respond to verbal instruction, perceive and interpret various equipment signals, use the telephone, understand, and respond appropriately to verbal directions, and hear faint body sounds.
3. **Vision:** Visual acuity sufficient to identify and distinguish colors, read handwritten orders and any other handwritten or printed data such as medication records or scales, chart data, and provide for the safety of clients' condition by clearly viewing monitors and other equipment in order to correctly interpret data.
4. **Mobility:** Stand and/or walk eight hours daily in the clinical setting. Bend, squat, or kneel. Assist in lifting or moving clients of all age groups and weights. Perform cardiopulmonary resuscitation (move around client to manually compress chest and ventilate). Work with arms fully extended overhead. Lift 50 pounds independently and 125 pounds with assistance.
5. **Manual Dexterity:** Demonstrate eye/hand coordination sufficient to manipulate equipment.
6. **Fine Motor Ability:** Ability to use hands for grasping, pushing, pulling, and fine manipulation. Have tactile ability sufficient for physical assessment and manipulation of equipment.
7. **Mentation:** Ability to remain focused on multiple details and tasks for at least an eight-hour period of time. Assimilate and apply knowledge acquired through lectures, discussions, and readings.
8. **Smell:** Olfactory ability sufficient to monitor and assess health needs.
9. **Writing:** Ability to organize thoughts and present them clearly and logically in writing.
10. **Reading:** Ability to read and understand written directions, instructions, and comments in both classroom and clinical settings.

## Program Behavior Expectations

---

The PVCC Health and Life Sciences Division reserves the right to refuse admission to applicants if such refusal is in the best interest of the program. The program will not accept any student who has been dismissed from another college or program due to misconduct or threatening behavior or who has been determined to be a potential threat. Students may be denied admission to the program if there is sufficient reason to believe that they present a danger to themselves, other members of the college community or clients in the clinical setting.

### Accessibility and Disability Services

If you believe you are eligible for classroom or academic accommodations because of a physical, learning, or emotional condition; please contact the [Office of Student Accessibility and Accommodations](#). Your assigned staff member will meet with you to discuss the process, review documentation, and approve accommodations for each class. Student Accessibility and Accommodations staff members notify students and faculty members of approved academic accommodations each semester and coordinate implementation of those accommodations.

Please contact this office at the beginning of each semester to ensure that you have equal access to PVCC programs, materials, and classes.

### Mental Health Support for Students

PVCC offers a telehealth program for students. The TimelyCare service provides access to 24/7 mental health care virtually, and at no cost to students. Licensed providers are available to offer mental health support via phone or secure video visits. Students can access visits from any web-enabled device – smartphone, laptop, or desktop. Services include 24/7 chat (TalkNow), scheduled individual counseling sessions (limit 3 sessions), and group self-care sessions.

To access TimelyCare:

1. Go to <https://timelycare.com/vccs>
2. Register with your name and PVCC email address

## Student Learning Outcomes

---

The PVCC Practical Nursing Program prepares graduates to successfully function in the role of an entry-level licensed practical nurse under the supervision of a registered nurse or physician in structured settings, providing direct care to clients with common health problems that have predictable outcomes. The graduate is expected to function in the following ways.

1. Promoting optimal health for clients at various points on the wellness-illness continuum by applying principles from the physical, biological and social sciences when delivering nursing care; conceptualizing illness as an opportunity for client

growth; facilitating the client's assumption of primary responsibility for wellness recognizing that one or more of an individual's basic needs are not being met.

2. Using the nursing process as a guide to maintain individual nursing care plans.
3. Effectively communicating with clients, colleagues, and others.
4. Participating in teaching clients who need information or support to maintain health.
5. Managing, with supervision in structured settings, the nursing care for clients who have common, well-defined health problems.
6. Functioning as a member within the profession of nursing.

## Application Dates

---

The application for this program, along with all other PVCC Health and Life Sciences Nursing Programs, can be found on the HLS Nursing Admissions Portal 2025-2026 (<https://learn.vccs.edu/enroll/6KE9TC>).

All applicants must create an account in the portal before beginning an application. Applications which are incomplete or missing requested materials by the application due date will not be considered. All applicants will be notified of the outcome of their application via email and through the application portal within seven (7) business days of the decision date.

### Application Open Date

The application portal for this cohort will open on **June 16, 2025, at 9:00 AM.**

### Application Due Date

All applications for this cohort must be completed by **September 12, 2025, at 5:00 PM.**

### Decision Date

Admissions decisions for all applicants will be made by **October 24, 2025, at 5:00 PM.**

## Curriculum

---

Successful completion of the program is dependent on satisfactory performance in all courses indicated in the table below. Students are required to complete all pre-requisite courses prior to admission.

PNE courses are offered only in the sequence indicated below. Students are required to take each PNE course in the indicated semester. Students are required to earn satisfactory grades in each listed course of the given semester before continuing to the course(s) of the next semester.

A minimum final grade of "C" is required in all listed courses, unless otherwise specified. Additionally, a GPA of 2.5 or higher is required in all prerequisite courses completed prior to admission.

SEMESTER	COURSE	COURSE NAME	CREDITS	NOTES
<b>PRE-REQUISITES</b>	SDV 100	College Success Skills	1.0	Must complete before beginning the Practical Nursing Program
	ENG 111	College Composition I	3.0	
	BIO 145	Human Anatomy and Physiology for the Health Sciences	4.0	
	PSY 230	Developmental Psychology	3.0	
	HLT 141	Medical Terminology	2.0	
<b>SEMESTER 1 (SPRING)</b>	PNE 186	Nursing Concepts I	6.0	
	PNE 173	Pharmacology for Practical Nurses	2.0	
<b>SEMESTER 2 (SUMMER)</b>	PNE 187	Nursing Concepts II	9.0	
	PNE 116 or HLT 130	Normal Nutrition or Nutrition and Diet Therapy	1.0	
<b>SEMESTER 3 (FALL)</b>	PNE 188	Nursing Concepts III	6.0	

**Course Substitutions:** BIO 145 can be satisfied by a C grade in both BIO 141 & BIO 142.

### Course Locations and Format

Course offerings are a hybrid, meaning they are a combination of web-based online learning and in-person classroom and clinical learning time. Classes and laboratory session are held between the Main Campus in Charlottesville, Virginia and at the [Eugene Giuseppe Center](#), PVCC's satellite campus located in Stanardsville, in Greene County, Virginia.

## Minimum Program Eligibility Requirements

Only applicants who have completed the requirements listed below will be considered for admission. Meeting the minimum eligibility requirements does not guarantee admission into the program. Applicants who do not meet all the minimum program eligibility requirements will not be admitted. (see [Application Dates](#)).

### In-Progress Coursework

Coursework which is still in progress can be used to meet minimum program eligibility requirements. Students who are admitted based on in-progress coursework will be offered *conditional admission* that requires the student to demonstrate that they have earned an eligible final grade by the date indicated on their admission notice.

## List of Requirements

By the application due date (see [Application Dates](#)), all applicants must have completed all the following requirements. (*Courses can be in progress*).

1. **Earned a “C” or better in ENG 111 College Composition I or equivalent**
2. **Earned a “C” or better in BIO 145 Basic Human Anatomy & Physiology**
  - This course must be done no earlier than 8 years from application deadline
3. **Earned a “C” or better in PSY 230 Development Psychology**
4. **Earned a “C” or better in HLT 141 Medical Terminology**
  - This course must be done no earlier than 8 years from application deadline
5. **Earned a “C” or better in SDV 100 College Success Skills or equivalent**
6. **Earned a high school diploma or GED- an unofficial transcript documenting completion is required to be submitted with the application (no exceptions).**
  - An official transcript will be required after admission to the program.
7. **Earned a GPA of 2.5 or higher in all prerequisite courses prior to admission (see Curriculum)**

*This is the weighted average GPA of SDV 100, ENG 111, PSY 230, HLT 141 and BIO 145. The calculation will not include courses in progress by the application due date. If all courses are in progress by the application due date, a GPA of 2.5 will be presumed.*

8. **Earned a 50.0% or better on the ATI Test of Essential Academic Skills (TEAS) Total Score and all subcategory scores.**

TEAS scores must have been achieved no earlier than two (2) years prior to the application due date. Subscores from multiple different attempts may not be applied to meet requirements; all eligible scores must be achieved in the same attempt. No other examination is accepted for this requirement (e.g., Kaplan tests, ECPI, and HESI tests are not accepted).

9. **Preference given to those with CNA licensure**

A copy of your current CNA license must be uploaded to the application portal for preference to be applied.

## PVCC Testing Centers

PVCC students are eligible to take the [TEAS exam](#) with our Testing Center (<https://www.pvcc.edu/testing-centers>) once per year at a discounted rate. To find out test dates and registration steps, please email [testing@pvcc.edu](mailto:testing@pvcc.edu). For Study Material, you can connect with our library and these online resources ([https://libguides.pvcc.edu/nursing\\_program/teas](https://libguides.pvcc.edu/nursing_program/teas)).

Any required exams can be scheduled through any authorized testing center; applicants are not restricted to the PVCC Testing Centers for meeting admission requirements.

## GPA Calculation

During eligibility screening and ranking, GPA is calculated by converting final grades for relevant coursework to numerical format and averaging by weight based on the

number of credits completed for each applicable course. Standard grades convert to the following GPA.

LETTER GRADE	EQUIVALENT GPA
A	4.0
B	3.0
C	2.0
D	1.0
F	0.0

### *Nonstandard Grades*

A final grade of "P+" will be treated as a final grade of "C+" with a corresponding GPA of 2.5 for the purposes of GPA calculation.

All other final grades which are outside of the standard A-F grading scale will be evaluated and assigned value at the discretion of the head of the program (see [Personnel and Contacts](#)) or designee.

All final letter grades which are modified by a + or – (e.g. B+ or C-) will be treated as the unmodified version of that letter grade for the purposes of any GPA calculation, with the exception of "P+" final grades.

For example, a B+ and a B- would both be treated as a B (3.0).

### **Transfer Credit**

Only the PVCC Registrar's Office is authorized to accept transfer credits and apply such credits toward progress in the program of study. Students should consult the "Credit for Prior Learning" webpage ([pvcc.edu/transfer-credit-pvcc](http://pvcc.edu/transfer-credit-pvcc)) for instructions on how and when a transfer credit evaluation can be completed.

Credits which are accepted to meet admission requirements are not automatically eligible for transfer credit and must still be evaluated by the Registrar's Office before or directly after admission.

**Note:** Any student wishing to use AP courses to meet eligibility requirements and for general education course ranking criteria must upload the following to the application portal:

- Copy of official AP score (must earn a 3 or higher)
- Copy of High school transcript documenting the grade earned in the AP course.

### *Pre-Admission Transcript Evaluation*

If you have taken any of the following courses at a college or university **outside of the Virginia Community College System (VCCS)** and are unsure if they will transfer to PVCC to satisfy a prerequisite or general education for Practical Nursing, you can request a pre-admission transcript evaluation:

SDV 100, ENG 111, BIO 145, HLT 141, or PSY 230

This process is for students who have taken any courses at a college or university **outside of the Virginia Community College System (VCCS)** and are unsure if they will transfer to PVCC to satisfy a prerequisite or general education for your desired program.

**To submit your request, you will need to do the following (follow all steps to avoid delay in your request):**

1. Apply to PVCC through our online portal
2. Email Advising ([advising@pvcc.edu](mailto:advising@pvcc.edu)) including the following information:
  - a. Full name and PVCC ID number
  - b. Program(s) you are applying to and desired application cycle (ex. Spring 2025)
  - c. All unofficial transcripts you wish to be evaluated
  - d. Full name and city/state of the colleges up for review
    - i. Please make sure all grades and courses are legible.
    - ii. Highlight **OR** list the courses up for evaluation.
    - iii. Your name and graduation dates should be visible.

This review does not guarantee the transfer of courses from an outside college or university to PVCC. This process is for application use only.

Omitted information in your email request will delay your evaluation return time.

3. Once this request is sent, you will receive a confirmation email that has been submitted. **From the point of confirmation, you will be emailed your evaluation results within 7 business days.** Consider this timeline in comparison to your application deadline.

**Please note:** Once admitted, if it is determined that a course taken at another college or university does not meet PVCC transfer requirements, you will need to repeat the course to fulfill degree requirements.

## Required Documentation

Applicants must upload documentation to show evidence that each requirement has been met as part of their application.

Documentation which does not include the applicant's full name will not be reviewed.

Unofficial transcripts are acceptable for documenting that specific coursework requirements have been met, including those from PVCC. However, transcripts for non-credit courses or from institutions outside the VCCS system must still be provided, if applicable, even if the credits have been transferred.

In addition to the applicant's full name, valid transcripts must show **all** the following information in order to be reviewed:

- Name of the school, college, or university as applicable
- Course subject and number (e.g., "BIO 141")

- Full name of course (e.g., “Human Anatomy & Physiology I”)
- Semester and year of course completion (e.g., “Fall 2025”)
- Number of credits awarded for course completion
- Final grade

To satisfy the documentation requirement for the ATI Test of Essential Academic Skills (TEAS), the Individual Performance Profile is required to be uploaded to the application. For more information, please visit the following link: <https://help.atitesting.com/what-is-an-individual-performance-profile-for-teas>

**Do NOT send official transcripts to PVCC for this application.**

**Official transcripts or test scores sent separately to PVCC will not be reviewed with your application. All unofficial transcripts and test scores must be uploaded in the application portal.**

## Ranking Criteria

---

If more applicants meet the minimum program eligibility requirements than there are available seats in this year’s cohort, all eligible applicants will be ranked according to the following criteria in priority order.

**1. Greatest number of general education courses completed with a “C” or better.**

For this ranking item, a waived SDV requirement is treated as equivalent to successfully completing SDV 100.

General education courses for this program are:

SDV 100, ENG 111, BIO 145, PSY 230

**2. Highest combined GPA of SDV 100, ENG 111, BIO 145, PSY 230, and HLT 141**

If the student has taken BIO 141 and BIO 142 instead of BIO 145, then those two grades will be averaged for a combined BIO grade.

**3. TEAS Science Score**

**4. TEAS Reading Score**

**5. TEAS Math Score**

**6. TEAS English and Language Usage Score**

**7. TEAS Total Score**

**8. Residence in the PVCC Service Region**

The PVCC Service Region is defined as the Virginia localities of Albemarle, Buckingham, Charlottesville, Fluvanna, Greene, Louisa, and Nelson.

Ties that remain during ranking are broken by the date/time of submission of the application

**Students are eligible to apply for admission before they have completed all prerequisite courses. However, if the student is accepted to the Practical Nursing Program, the acceptance will be conditional on them earning a grade of “C” or better and maintaining a GPA of 2.5 or better.**

**It is highly recommended that students prioritize completing BIO 145 (or BIO 141 and BIO 142) and HLT 141 before applying for admission as those courses are weighted most**

**in admissions decisions. These courses must have been completed not earlier than eight (8) years prior to the application due date.**

## Application Process

---

1. Apply for admission to PVCC. Only current PVCC students may apply to a health sciences program. Visit the PVCC Website ([pvcc.edu](http://pvcc.edu)) to apply.  
**Important Note:** Admission to PVCC does not equate to admission to the Practical Nursing program. Students must apply separately through the HLS Nursing Admissions Portal 2025-2026 for Practical Nursing.
2. Enroll in the HLS Nursing Admissions Portal 2025-2026 in Canvas by navigating to this URL: <https://learn.vccs.edu/enroll/6KE9TC>
3. Read the Application Instructions in the "START HERE" module
4. Once the application open date (see [Application Dates](#)) has passed, start an application for the program.
5. Complete all questions in the application questionnaire and upload all relevant documents by the application due date (see [Application Dates](#)).
  - a. **Your application will not be reviewed unless you have submitted the questionnaire and uploaded all required documents.**
6. Once the application due date has passed, your application will be screened for eligibility according to the minimum program eligibility requirements and, if necessary, ranked according to the ranking criteria.
7. Within seven (7) business days of the decision date (see [Application Dates](#)) you will be contacted with the outcome of your application. Your application will be placed in one of the following statuses:
  - a. **Admitted.** Your application met minimum eligibility requirements and was ranked highly enough for a seat in this year's cohort. You'll receive instructions for accepting your admission. Your offer of admission may be conditional; additional steps may be required of you in order to retain your seat in the cohort. If your offer of admission is conditional, this will be communicated to you along with the specific conditions.
  - b. **Waitlisted.** Your application met minimum eligibility requirements but was not ranked highly enough for a seat in this year's cohort at this time. If a seat becomes available, the highest ranked applicant on the waitlist will be moved to "admitted" status and contacted accordingly.
  - c. **Denied.** Your application did not meet minimum eligibility requirements. You are not eligible to join the program for this cohort year. You will be provided with information regarding inquiries and formal appeals.

Applications do not carry over into future application cycles. If you are not admitted in this application cycle, you will need to submit a new application during the next cycle to be considered. Applications are not saved.

## Competitive Admission Appeals

Students who are denied admission to competitive admission programs have the right to appeal. The deadline to begin an appeal will be communicated to the student with the notification of denial.

The policy on student appeals can be found in the College Catalog:

<https://catalog.pvcc.edu/content.php?catoid=7&navoid=886#student-appeals>

## Readmission

Students seeking readmission into the program will be considered on a space-available basis. Applicants for readmission must submit the readmission request form (<https://pvcc.edu/nursing>) according to the spring and fall admission schedule (see [Application Dates](#)). Each student is allowed only one readmission opportunity, and it must be approved by the Associate Dean of Nursing, as per policy.

Selection for readmission will be based on the following:

- Completion of the readmission form on the program webpage. In the submission, the student should explain why they believe they will be successful upon readmission and outline any actions they have taken to address weaknesses, if applicable.
  - Students seeking readmission for the summer or fall semesters must submit their readmission letter by **February 13, 2026**.
- Students desiring readmission to PNE 173 or PNE 186 must apply as **new** applicants.

## Clinical Compliance Requirements

---

All students who have been admitted to the program are required to provide documentation that they have met the program's clinical compliance requirements by the given deadline(s). These requirements may include – but are not limited to – a complete health assessment by a licensed healthcare provider, specific immunizations, and completed tests. Students who do not meet deadlines for providing documentation of clinical compliance may be barred from attending clinical sites and may be dismissed from the program. This includes any failure to follow instructions for properly submitting documentation.

Clinical compliance requirements are set by the clinical sites. PVCC does not have the authority to waive, exempt, or alter these requirements.

The following is a list of clinical compliance requirements for the program as of the date of this publication. **These are not requirements for admission.**

- Immunity to Measles, Mumps, and Rubella (MMR)
- Immunity to Varicella (Chicken Pox)
- Immunity to Hepatitis B or Declination Form
- Immunity to Tetanus, Diphtheria, and Pertussis (TDaP)
- Tuberculosis (TB) test, which determines exposure or active infection

- Vaccinated against Influenza
- An annual Virginia Risk Assessment Form
- Completed Physical Exam and Essential Functions Form
- Background Check
- Drug Screening
- CPR certification by American Heart Association Basic Life Support for Health Providers or American Red Cross Basic Life Support
- Official High School Transcript or Equivalent
- Computer Based Learning (CBL) or Computer Based Training (CBT)
- ACEMAPP compliance as assigned.

*The program's clinical compliance requirements are subject to change at any time. Changes to clinical compliance requirements which were made after the date of publication are not reflected in this document.*

A current list of clinical compliance requirements can be obtained by contacting the Clinical Compliance Coordinator ([see Personnel and Contacts](#)).

## Criminal Background Check and Drug Screening

All students admitted to the program must complete a background check and drug screening through the service and vendor designated by the Clinical Compliance Coordinator (see [Personnel and Contacts](#)). No other processes may be substituted for this requirement and no other service or vendor may be used. Forms and information will be made available to students after acceptance into the program. This testing is completed through an outside vendor and all fees must be paid directly to this vendor. Students are responsible for payment of this service and must complete the background check and drug screening by the deadline provided in the admissions packet. Students who have not completed the background check and drug screen within the required timeframe will be dismissed from the program.

Students may be required to complete background checks or drug screenings through multiple vendors and services as required by our clinical partners. These additional requirements, if any, will be communicated to admitted students.

No PVCC employee is authorized to predetermine the outcome of a background check or drug screening. Any information provided by a PVCC employee regarding a specific background check or drug screening should be considered advisory only.

### **Background Check**

The background check will search for misdemeanor and felony convictions of any type. However, only "barrier" crimes will result in failure of the background check. "Barrier" crimes are those crimes which would bar a student from attending one or more of PVCC's clinical sites for this program or which would prevent the student from obtaining a relevant certification or licensure.

Students who are found, at any time after admission, to be convicted of a “barrier” crime may be dismissed from the program.

### *Barrier Crimes for This Program & Implications of Criminal Convictions*

Barrier crimes are those that would prevent a student from obtaining employment in a hospital, nursing home, home care organization, or hospice. Generally, criminal convictions for offenses involving abuse or neglect disqualify an applicant from employment. For a more complete list of barrier crimes, please check the Virginia Department of Health Office of Licensure and Certification:

<https://www.vdh.virginia.gov/content/uploads/sites/96/2016/07/Barrier-Crimes.pdf>

**Students who have criminal convictions, but who passed the background check for barrier to employment**, should be aware that (1) any felony conviction, or (2) any misdemeanor conviction that involves moral turpitude (lying, cheating, stealing), may result in the applicant not being allowed to sit for the licensing exam. However, each applicant is considered on an individual basis. Further information is located in the Guidance Document 90-55 on the Virginia Board of Nursing website. Questions regarding eligibility for licensure should be directed to the Virginia Board of Nursing.

*The program's barrier crimes are subject to change at any time. Changes to barrier crimes which were made after the date of publication are not reflected in this document.*

### *Charges/Convictions of Clinically Disqualifying Crimes*

A crime is clinically disqualifying if a clinical site will not allow a student to attend a clinical rotation due to a charge or conviction of that crime. Most clinical sites consider charges/convictions on a case-by-case basis. If you are unsure whether your criminal record is disqualifying, please reach out to the head of the program ([Personnel and Contacts](#)).

PVCC cannot guarantee placement at any specific clinical site. Each clinical site has the right to change their policies and procedures regarding disqualifying crimes which may impact a student's clinical placement after admission. The program will make every effort to provide advanced notice to students of changes that may affect them.

### **Drug Screening**

The drug screen tests for amphetamine (methamphetamine), barbiturates, benzodiazepine, cocaine, marijuana, methadone, methaqualone, opiates (codeine, morphine), phencyclidine and propoxyphene.

Any of these drugs found in the student's drug screen will result in the student failing the drug screen. In cases of failure, the student will be contacted for further evaluation. Students may be granted an exception for a valid prescription. Students who fail the drug screen and do not receive an exception will be dismissed from the program.

## Frequently Asked Questions

---

### How long will it take to complete the Practical Nursing Program?

Once the prerequisite courses are completed and the student is admitted to the program, the Practical Nursing Program curriculum can be completed within one (1) year, covering the Spring, Summer, and Fall semesters.

### Am I a Licensed Practical Nurse when I complete the Practical Nursing Program?

No. After earning the Certificate in Practical Nursing, the graduate is eligible to take the State Board Licensing Examination (NCLEX-PN). Upon passing the exam, they will be officially recognized as a licensed practical nurse.

### Are there any costs involved in the Practical Nursing Program?

In addition to tuition and the cost of transportation to clinical sites (including parking), students are responsible for the following items:

<b>MATERIAL/RESOURCE</b>	<b>ESTIMATED COST</b>
<b>ATI TEST OF ESSENTIAL ACADEMIC SKILLS (TEAS)</b>	\$75-\$125
<b>DAVIS AND ATI RESOURCES</b>	\$1,275
<b>ACEMAPP FEE (2 YEARS)</b>	\$50
<b>TYPHON (ONE-TIME FEE)</b>	\$70
<b>BACKGROUND CHECK/DRUG SCREEN</b>	\$150
<b>NCLEX-PN</b>	\$200
<b>VA NURSE LICENSE APPLICATION</b>	\$190 + \$45.95 for fingerprinting
<b>HEALTH EXAM AND IMMUNIZATIONS</b>	Cost Varies
<b>UNIFORMS (SCRUBS AND SHOES)</b>	Cost Varies

### Where are the clinical assignments in the Program?

Clinical sites include, but are not limited to, Albemarle Health and Rehabilitation, Albemarle-Charlottesville Regional Jail, Augusta Health, Charlottesville Family Medicine, Madison Family Physicians, Pediatric Associates, The Laurels, UVA Medical Center, Western State Hospital, Westminster-Canterbury of the Blue Ridge, and local school systems. Please note that while we make every effort to consider driving distances in all clinical assignments, we cannot guarantee to accommodate any individual schedule or site request.

**Clinical locations are within 50 miles of PVCC campus, based on availability of clinical staff and facility availability.**

**Students are required to provide reliable transportation to the clinical site assigned and are responsible for any parking charges.**

**Based on available clinicals, students may be required to attend clinicals at times outside their assigned cohort study times.**

### **If I transfer from another college, can I get credit for some of the general education classes?**

Yes. Students who are admitted to the Practical Nursing program can have official transcripts sent to the Registrar's office and then complete a transfer credit evaluation. Students should consult the "Credit for Prior Learning" webpage (<https://www.pvcc.edu/credit-prior-learning>) for instructions. You must provide unofficial copies of your transcripts in your application to the program for them to be considered for meeting eligibility requirements.

### **Can I use BIO 141 and BIO 142 in place of BIO 145?**

Yes. Students may take BIO 141 and BIO 142 as a substitution for BIO 145 for the Practical Nursing Program. Please note that **both** BIO 141 and BIO 142 must be completed by the application due date ([see Application Dates](#)) to satisfy the curricular requirement before application. A final grade of "C" or better is required for both courses.

### **Is there financial aid available to Practical Nursing students?**

Yes, there are a number of financial aid opportunities available to eligible students that have completed the most current FAFSA application. For further information, please contact the Financial Aid Office (434-961-6545) or visit the following link: <https://www.pvcc.edu/pay-for-pvcc/financial-aid>. We recommend that students complete the FAFSA application when it becomes available each year, typically at the beginning of October for the following Academic Year.