



**Position:** Community Engagement Specialist in Fitness Room

**Department:** Panther Fitness Center

**Employment type:** Part-time, 20 hours or less

**Overview:** The Community Engagement Specialist at the Panther Fitness Center is responsible for promoting health and wellness among students, staff, and faculty. This role involves creating and promoting educational and recreational events, encouraging healthy lifestyle changes, and collaborating with others to enhance overall wellbeing within the community.

**Work Schedule:**

**Job Duties and Required Competencies:**

**Career and Self-Development:**

- **Skills:** Commitment to continual personal and professional growth, proactive in seeking learning opportunities.
- **Tasks:**
  - Professionally advocate for oneself and others.
  - Display curiosity and seek opportunities for further education and training.
  - Voluntarily participate in relevant career development events.

**Communication:**

- **Skills:** Effective verbal, written, and non-verbal communication tailored to diverse audiences.
- **Tasks:**
  - Attend on-campus events to promote the Fitness Center and its services.
  - Frame communication to respect diverse learning styles and cultural differences.
  - Communicate clearly and organize information to ensure understanding.

### ***Critical Thinking:***

- **Skills:** Ability to make sound decisions and solve problems using inclusive reasoning.
- **Tasks:**
  - Make decisions and solve problems with sound judgment.
  - Gather and analyze diverse information to fully understand issues.
  - Multi-task effectively in a fast-paced environment.

### ***Equity and Inclusion:***

- **Skills:** Openness to diverse ideas and adaptability to different environments.
- **Tasks:**
  - Keep an open mind to new perspectives and diverse ideas.
  - Adapt to diverse environments and contribute to equitable practices.
  - Actively promote inclusive practices and systemic change.

### ***Leadership:***

- **Skills:** Ability to inspire, motivate, and build trust while leveraging team strengths.
- **Tasks:**
  - Foster positive rapport with gym members and motivate others.
  - Seek and utilize feedback and diverse resources to guide efforts.
  - Create and manage Health and Wellness events, collaborating with others as needed.

### ***Professionalism:***

- **Skills:** Reliability, integrity, and alignment with organizational values.
- **Tasks:**
  - Maintain a positive personal brand and act with integrity.
  - Demonstrate preparation and presence in all activities.
  - Adhere to professional standards and expectations.

### ***Teamwork:***

- **Skills:** Ability to collaborate effectively, manage conflict, and respect diverse viewpoints.
- **Tasks:**

- Employ personal strengths to complement team efforts.
- Manage conflicts and interact respectfully with diverse personalities.
- Collaborate with others to achieve common goals, and assist with facility coverage and cleanliness.

### ***Technology:***

- **Skills:** Proficiency with technology to enhance efficiency and productivity.
- **Tasks:**
  - Create promotional materials for events using tools like Canva and Photoshop.
  - Use technology to improve work efficiency and productivity.
  - Adapt to and learn new technologies as needed.

### ***Additional Responsibilities:***

- Employ active listening, persuasion, and influencing skills.
- Serve as a role model by approaching tasks with confidence and a positive attitude.

### ***Required Qualifications:***

- Experience in community engagement, wellness promotion, or a related field.
- Strong communication, leadership, and organizational skills.

### ***Additional Considerations:***

- Experience in fitness or wellness program management.
- Familiarity with graphic design tools and technology used for event promotion.

**By fulfilling these responsibilities, you will contribute to creating an equitable and supportive fitness environment, enhancing member engagement, and gaining valuable experience in fitness center management and event coordination.**

**For more information, please contact the Federal Work Study (FWS) Program Coordinator at [federalworkstudy@pvcc.edu](mailto:federalworkstudy@pvcc.edu)**