

Piedmont Virginia Community

Policy Section I – Academic Affairs Policy

I – 83.0 Panther Vault Institutional Repository Policy (Betty Sue Jessup Library)

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| Policy #: | I-83.0 |
| Effective: | January 22, 2024 |
| Revised: | New |
| Responsible Dept: | Vice President of Instruction and Student Affairs |

1. Purpose

The Panther Vault is the Piedmont Virginia Community College (PVCC) institutional repository of student work and college publications and artifacts. The repository seeks to collect, disseminate, and preserve the intellectual and creative output of the college community and includes formally published and unpublished work.

2. Policy Statement

The Panther Vault welcomes faculty and staff scholarly and creative output and submissions of faculty-directed student work to the institutional repository. Student work archived in the institutional repository is typically the product of longer-term research and creative activity completed under the direction of faculty members and can be both course-based and co-curricular, as opposed to non-PVCC-related content.

The Panther Vault actively collects works from:

- *The Forum*
- *Insights*
- *The Fall Line*
- Horror Story Contest
- *Non-Partisan Voter Guide*
- Walt Kehoe English 111 Personal Essay Contest Winners
- Student Collections
- Capstone Projects
- Poster Presentations
- Exemplary Course Projects
- Service-Learning Works
- Student Government Meeting Agendas and Minutes
- Faculty and Staff Collections
- Scholarly Output Written by Faculty or Staff (pre-prints/post-prints)
- Student Art

Any student, faculty, or staff member of PVCC can deposit works in the repository. All works must be the original work of the submitter(s) and are considered the finalized version.

3. Responsibilities

Copyright

Submitters must either hold the copyright to their work or the right to deposit. If the submission contains material for which the submitter does not hold copyright and that exceeds fair use, the submitter represents that they have obtained the unrestricted permission of the copyright owner to grant PVCC the rights required by the [deposit agreement](#) and that such third-party-owned material is clearly identified and acknowledged within the text or content of the submission.

Submitters grant PVCC the non-exclusive right to store the submission. Submitters agree that PVCC may translate the work to any medium or format and keep more than one copy for the purposes of security, backup, and long-term preservation of the scholarly record. PVCC will not make any alteration to the submission other than as allowed by this license.

Unless otherwise stated, all work is copyrighted.

Acceptance

PVCC retains the right to not approve submissions if the content does not align with the purpose of the repository as stated in this policy, contains speech unprotected by the First Amendment, such as obscenity, child pornography, or defamation, or is in violation of the Expressive Activity Policy (II—6.00). Acceptance into the repository is not an endorsement or approval of the work's content by the college or officers and employees. Furthermore, the location, retention, and processing of the submissions are at the discretion of PVCC in accordance with its policies and procedures.

Withdrawal

All deposits in the repository are considered permanent, although content may be removed in the case of a proven copyright infringement claim. Once an approved item is deposited, a citation to it will always remain.

4. Procedures for Implementation

Process for Submission

All submitters to the Panther Vault must agree to the Deposit Agreement: <https://pvcc.hykucommons.org/agreement?locale=en>.

Submitters may select the level of visibility for their work. By choosing the public visibility option, anyone in the world can view the submission. The PVCC visibility level restricts access only to users of PVCC's network; as such, the submission will not be accessible to colleagues or students at other universities or to members of the public. If the private access option is chosen, the submission will not be accessible to anyone but the submitter.