Register for a Class!

**STEP 1: Click MyPVCC**

The MyPVCC link is found on the PVCC website home page ([www.pvcc.edu](http://www.pvcc.edu)) in the top right-hand corner.

![MyPVCC Link](Image)

**STEP 2: Log in using your MyPVCC Username & Password**

When you click the “MyPVCC” icon, you will be taken to the log-in page below. Your username and password will be provided to you.

![Log in to MyPVCC](Image)

**STEP 3: Click SIS (Student Information System)**

When you log in, you will be directed to a screen similar to the image below. SIS (Student Information System) houses all information related to your academic record and student account.

![SIS Login](Image)

SIS: Student Information System
STEP 4: Click My Student Information

When you click SIS (Student Information System), you will be directed to a screen similar to the image below.

Click My Student Information

STEP 5: Click Enroll

The image below shows your Student Center in SIS (Student Information System).

Click Enroll
How to Register for Classes

Starting from
STEP 5:
Click **ENROLL**
in Student Center

STEP 6:
Click **SEARCH**

STEP 7:
Enter the **SUBJECT** (e.g., **SOC**) and **COURSE NUMBER** (e.g., 200) then click **SEARCH**

STEP 8:
Click **SELECT** by the desired course
STEP 9:
Click **NEXT**

STEP 10:
Click **PROCEED TO STEP 2 OF 3**

STEP 11:
Click **FINISH ENROLLING**

If you see a green check, you successfully enrolled.

If you see a red “X,” you were not able to enroll in the class. This could be due to:

- Not meeting the prerequisites
- Course requires instructor or division approval
- Time conflict
- Course is full
- You are trying to enroll in more than 18 credits

If you need assistance, contact the Admissions & Advising Center.