

PVCC Workforce Services

HEALTHCARE CAREERS

Class Schedule



Earn a \$1,000 Credential Achievement Award
when you complete a credential in selected training programs.
See page 7 for more information or
visit www.pvcc.edu/virginia-ready.

Register online at
www.pvcc.edu/workforce-healthcare



what's inside ?

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Healthcare

Healthcare is one of the **fastest-growing employment opportunities** in the U.S.

PVCC's Workforce Services offers specialized training for jobseekers wanting to obtain employment in the healthcare field. **Stackable Industry credentials** such as Certified Nurse Aide, Registered Medication Aide, EKG Technician, Phlebotomy Technician, and Clinical Medical Assistant as well as standalone credentials like Pharmacy Technician, can give you the necessary training to find stable employment and begin the ladder to advanced training and higher potential income. Our students receive more than the basic education needed to be eligible for these jobs, we also provide unmatched support systems to help you remove barriers to education and employment making PVCC Workforce programs the gold standard for healthcare training!

Prerequisite: All prospective students must attend an pre-enrollment information session prior to enrollment. To register for an pre-enrollment information session please fill out our [Healthcare Career Interest Form](#) and a PVCC Workforce Services employee will contact you within 1-2 business days.



Pharmacy Technician

4



Nurse Aide

5



Clinical Medical Assistant

5



Phlebotomy

6

FastForward

WHAT IS FastForward?

FastForward is a program helping Virginians get the high-demand jobs they want and the salaries they need. FastForward programs are short-term training courses offered through Virginia's Community Colleges to help you fast-track your career.



Have you been a resident of Virginia for the past 12 months?
If yes, then you are eligible for FastForward!

HERE'S HOW IT WORKS:

1. WHEN YOU REGISTER FOR CLASS:

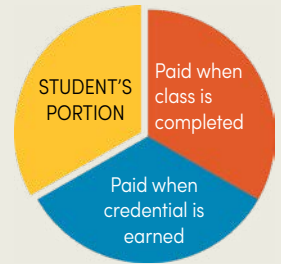
Pay only 1/3 of the class tuition when enrolling in one of the approved classes. Need assistance with the 1/3? See page 4 to apply for FANTIC, (Financial Assistance for Non-credit Training resulting in Industry Credentials.)

2. WHEN YOU COMPLETE THE CLASS:

The Commonwealth of Virginia will pay the next third of the tuition. See grant conditions note below.

3. WHEN YOU EARN THE CREDENTIAL:

The Commonwealth of Virginia pays the final 1/3 of the tuition.



Tuition includes instruction, textbooks, materials, equipment and credential exam for most classes.

For more information visit www.pvcc.edu/fastforward

To check eligibility and apply, contact fastforward@pvcc.edu or 434.961.5354.



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PVCC WORKFORCE SERVICES FASTFORWARD GRADUATION



Health Careers

Pharmacy Technician: Online

Full Tuition \$1,920/**FastForward Tuition: \$640**

VA Ready eligible

This fully online, at your own pace, Pharmacy Technician course will prepare you for the Pharmacy Technician Certification Board (PTCB) exam. Students must register by June 30, 2020 and can complete the training at their own pace through the end of class on November 19, 2020. Financial Aid assistance available for those who qualify.

Prerequisites: Age 18 or older, no criminal background or substance abuse history, minimum of US High School Diploma and completion of the FREE Pre-healthcare Class. Register today for the required Pre-healthcare class and learn about all the Healthcare programs offered through PVCC Workforce, please complete the [Health Career Information Form](#).

Pre-Enrollment Information Session Attendance Required

Course Contact Hours: 80 hours plus optional clinical externship

Clinical Externship Hours: 40 hours

Online/Anytime

Nurse Aide: Hybrid Classes

Full Tuition \$2,337/**FastForward Tuition: \$779**

VA Ready eligible

This 150-hour, state-approved, noncredit class prepares you to take the Virginia Board of Nursing exam to become a certified nurse aide (CNA) where you will work under the supervision of a licensed practical nurse, registered nurse, or physician as an entry-level nurse aide in a variety of inpatient and outpatient care settings such as long-term care facilities, physician offices, clinics and home settings. The program includes BLS-CPR training. CNAs play a vital role in the healthcare team and are in critical shortage in our community. The class costs include books, uniform, required compliance testing and state exam testing fee.

Prerequisite: HS Diploma/GED or CASAS score greater than 240.

Pre-Enrollment Information Session Attendance Required

Course Contact Hours: 150 hours

| | | | |
|-------|------------------|-----|---------------|
| 18378 | Sept. 29-Nov. 20 | M-F | Morning hours |
| | Hybrid/Jefferson | | Wills |
| 18377 | Sept. 29-Dec. 4 | M-F | Evening hours |
| | Hybrid/Jefferson | | Wills |



All prospective students must attend an pre-enrollment information session prior to enrollment. To register for an pre-enrollment information session please fill out our [Healthcare Career Interest Form](#) and a PVCC Workforce Services employee will contact you within 1-2 business days.

Clinical Medical Assistant: Hybrid Evening Class

Full Tuition \$3,267/**FastForward Tuition: \$1,089**

VA Ready eligible

This program is intended for students who want to prepare for an exciting, challenging and rewarding career in healthcare. This program will train students to assist physicians by performing functions related to the clinical responsibilities of a medical office. Instruction includes preparing patients for examination and treatment, routine laboratory procedures, diagnostic testing, technical aspects of phlebotomy and the cardiac life cycle. Students will review important topics including phlebotomy, pharmacology, the proper use and administration of medications, taking and documenting vital signs, cardiology including proper lead placements, a professional workplace behavior, ethics and the legal aspects of healthcare. This program includes 165 hours of classroom lecture and hands on labs, Optional clinical externship opportunity at a local healthcare provider after passing credential exam is offered. To be eligible for the clinical rotation, students must successfully complete the 165-hour program, submit to a thorough background check, drug screening, have a physical exam, provide proof of current immunizations and meet other requirements.

Note: Upon successful completion of this program, students would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination. Prerequisites: High School Diploma or GED. Minimum age is 18.

Pre-Enrollment Information Session Attendance Required

Course Contact Hours: 165 hours plus optional Clinical Externship (120 hours)

Clinical Externship Hours: 120 hours (once facilities re-open for students)

16826 Sept. 8–Nov. 24 M, T, F 5:30–9 p.m.
Hybrid evenings Mendez

Phlebotomy Technician

Full Tuition \$2,334/**FastForward Tuition: \$778**

VA Ready eligible

This 65-hour Phlebotomy Technician Program prepares professionals to collect blood specimens from clients for the purpose of laboratory analysis. Students will become familiar with all aspects related to blood collection and develop comprehensive skills to perform venipunctures completely and safely. Classroom and lab work include terminology, anatomy and physiology; blood collection procedures; specimen hands-on practice; and training in skills and techniques to perform puncture methods.

Prerequisites: High School Diploma or GED and Active, unrestricted Nurse Aide Certification issued from the Virginia Board of Nursing is required prior to registration. Minimum age is 18 and must not have any convictions since becoming a CNA.

Pre-Enrollment Information Session Attendance Required

Course Contact Hours: 65 hours plus optional wclinical externship

16827 Coming soon



UNEMPLOYED?
Earn \$1,000 by completing one of the VAReady programs.

Medication Aide

Full Tuition \$1,101/**FastForward Tuition: \$367**

VA Ready eligible

Successful completion of PVCC's Medication Aide Training Program meets the requirements of the Virginia Board of Nursing for a student to be eligible to sit for the state exam to become a Registered Medication Aide (RMA). This program will cover topics such as legal and ethical issues; preparing for safe administration of medication; introduction to pharmacology; administration of prepared instillations and treatments (oral medications, eye, ear, nose, etc.); documentation, storage, and disposal of medications; special issues in medication administration; and insulin administration.

Students will be required to have 100% attendance in both class and clinical, provide a copy of their active, unrestricted Virginia CNA certificate, and submit a background check, drug screen, and PPD (negative TB testing) prior to start of clinical.

Prerequisite: Active, unrestricted Nurse Aide Certification issued from the Virginia Board of Nursing is required prior to registration. Minimum age is 18 and must not have any convictions since becoming a CNA. Testing fees are not included in the price (\$50 to Virginia Board of Nursing and \$70 to PSI testing center) and will be due upon completion of class to register for the state exam.

Pre-Enrollment Information Session Attendance Required

Course Contact Hours: 72 hours

| | | |
|-------|---------------------------|-----------------|
| 16829 | Oct. 30–Dec. 14 | T, Th, F & some |
| | Saturdays (9 a.m.–2 p.m.) | 5–9:30 p.m. |
| | Hybrid | Staff |

EKG Technician Certification Program

Full Tuition \$1,599/**FastForward Tuition: \$533**

VA Ready eligible

This comprehensive 60-hour EKG Technician Certification Program prepares students to function as EKG Technicians and to take the NHA – Electrocardiograph (CET) Technician exam and other National Certification Exams. This course will include important practice and background information on anatomy and physiology of the heart, medical disease processes, medical terminology, medical ethics, legal aspects of patient contact, electrocardiography and stress testing. Additionally, students will practice with EKG equipment and perform hands on labs including introduction to the function and proper use of the EKG machine, the normal anatomy of the chest wall for proper lead placement, 12-lead placement and other clinical practices.

Prerequisites: High School Diploma or GED and Active, unrestricted Nurse Aide Certification issued from the Virginia Board of Nursing is required prior to registration. Minimum age is 18 and must not have any convictions since becoming a CNA.

Pre-Enrollment Information Session Attendance Required

Course Contact Hours: 60 hours

| | | | |
|-------|------------------|----------|-------------|
| 16828 | Sept. 15–Oct. 29 | T, Th, F | 9 a.m.–noon |
| | Hybrid | | Staff |



Earn a \$1,000 Credential Achievement Award when you complete a credential in selected training programs. See page 8 for more information or visit www.pvcc.edu/virginia-ready.

Clinical Medical Assistant Ladder Program–Accelerated –100 hours

Tuition \$149

This program is intended for students who want to prepare for an exciting, challenging and rewarding career in healthcare. After a student has completed the ladder certifications (CNA, CPR, RMA, CET, & CPT) student can enroll in 60-hour externship with 40 hour online self-paced study. Students must have a current, unrestricted Virginia Board of Nursing Certified Nurse Aide license, current American Heart Association Basic Life Support certification and have completed PVCC's Medication Aide, Phlebotomy Technician and EKG Technician training and hold current credentials (RMA,CPT, and CET), submit to a thorough background check, drug screening, have a physical exam, provide proof of current immunizations and meet other requirements to be eligible to complete PVCC's Clinical Medical Assistant Accelerated ladder.

Note: Upon successful completion of this program, students would be eligible to sit for the National Healthcareer Association (NHA) Certified Clinical Medical Assistant (CCMA) national examination.

Prerequisites: High School Diploma or GED. CNA, CPR, RMA, CPT and CET certifications.

Pre-Enrollment Information Session Attendance Required

Course Contact Hours: 100 hours (40 online hours plus 60 clinical externship hours)

On Demand Class

Please email JoAnna Collins, Program Manager for details jcollins@pvcc.edu

CNA State Test Prep

Full Tuition \$2,178/**FastForward Tuition: \$726**

This class will prepare students who have passed the first year of accredited nursing (specifically NUR 108) courses or a Virginia Board of Nursing Approved Nurse Aide Training class to take the Virginia Nurse Aide exam. The 6-hour class will review exam-specific test taking strategies, steps to accurately complete the skills assessment and registration/test day procedures so students will have better preparation for success in passing the exam.

Study materials and credential exam fee included in tuition

Course Contact Hours: 6 hours

On Demand Class

Please email JoAnna Collins, Program Manager for details jcollins@pvcc.edu

All prospective students must attend an pre-enrollment information session prior to enrollment. To register for an pre-enrollment information session please fill out our [Healthcare Career Interest Form](#) and a PVCC Workforce Services employee will contact you within 1-2 business days.

VA Ready

provides registered VA Ready Scholars a \$1,000 Credential Achievement Award upon obtaining the final credential in selected training programs in the following sectors: computer and cyber, healthcare and manufacturing/skilled trades.



Eligibility:

Anyone who is currently unemployed and eligible to enroll in a FastForward program is qualified to become a VA Ready Scholar.

The start date for the FastForward training must be on or after August 1, 2020 to ensure all processes are ready for students' success, including assistance with obtaining employment.

FastForward eligibility is not based on employment status nor enrollment in the VA Ready Scholar program.

Eligible Programs:

Computer & Cyber:

- CompTIA A+
- CompTIA Network+
- CompTIA Security+

Healthcare:

- Medical Assistant
- Certified Nurse Aide (CNA)
- Medication Aide
- Phlebotomy Technician
- EKG Technician

Trades & Others

- Welding
- Electrical and Electrical Systems
- HVAC
- CDL License A

Registration:

- Applicant must be unemployed.
- Applicant must agree to VA Ready Scholars Agreement.
- Applicant must register prior to the start date of the FastForward course to ensure eligibility for the program.
- Applicant must sign up at VAReady.org.

08/20/20