APA Citation Style Note Outline

1. APA stands for ____________________________________________________________.

2. Two ways APA is different from MLA:
   a. __________________________________________________________
   b. __________________________________________________________

3. What tenses should be used in signal phrases?
   a. ____________________________________ or
   b. ____________________________________

4. In in-text citations, the __________________________ is placed in ______________ immediately after the author’s name.

5. ____________________________ require page numbers.

6. The order of components in parenthetical citations is:
   a. ____________________________________
   b. ____________________________________
   c. ____________________________________

7. If the author of the source is unknown, use the ________________________________.

8. What are three of the six pieces of information required on the title page?
   a. __________________________________________________________
   b. __________________________________________________________
   c. __________________________________________________________

9. What is included on all pages? ______________________________

10. Which section of the essay does not have a heading? ____________________________

11. The list of sources is called ______________________________.

12. What are the four elements of APA Citations?
   a. __________________________________________________________
   b. __________________________________________________________
   c. __________________________________________________________
   d. __________________________________________________________
13. The ____________________________________ is the first element and is listed
____________________________________ then ________________________________.
14. If there is no individual author, use ______________________________________ or
______________________________________________________________.
15. The ____________________________________ is the second element in the citation.
16. It should be placed in ____________________________.
17. Titles of long works should be ________________________________.
18. In titles, capitalize:
   a. ________________________________________,
   b. ________________________________________,
   c. ________________________________________, and
   d. ________________________________________.
19. Do not place titles of short works in ________________________________.
20. If a work is short like an article, list the ______________________________ next.
   What might this include?
   a. ______________________________________
   b. ______________________________________
   c. ______________________________________
21. If the source is a book, include ________________________________________.
22. For sources found online, include:
   a. ________________________________________ or
   b. ________________________________________.
23. If the ____________________ is available, always use it.
24. You do not need to include the URL of articles found in ________________________.
25. If the citation does not end with the doi or URL, end it with a ____________________.