

**MINUTES**  
**College Senate Meeting**  
**Friday, October 3 2:00 PM**

**Attendees:** Laurie Thurneck, David Thompson, Bill Hurd, Terry Clore, Bruce Glassco, Ed Kingston, Rebecca Ward, Brian Wisniewski, Aimee Dumaresq, Andrew Williams, Amy Gillespie, Kris Swanson

**Absent:** Colleen Bishop, Crystal Newell, Marie Melton, Jennie Patteson, Yvonne Carey, Anita Showers

A quorum was declared at 2:12.

### **Old Business**

After new members were introduced, the minutes of the previous meeting were read. Bill Hurd asked that, in the list of recommendations wherein the new Performing Arts web site was mentioned, the agency responsible for the site be changed from “the Performance Arts Department” to “Marketing & Media relations under Scott Huston” in order to give credit where it was due. The minutes were approved with this change.

Bruce Glassco was approved as the Senate representative for the Web Site Steering Committee. He asked if there were any suggestions that the Senate would like to see passed on to the Web Site Committee.

1. At the leadership meeting, there was a suggestion that there should be a web site suggestion box where any member of the college community could submit suggestions.
2. A suggestion was made that it should be possible to obtain a student’s contact info from the web site. Brian Wisniewski affirmed that Peoplesoft should make this possible.

### **Committee Reports**

Laurie Thurneck summarized the minutes of the most recent C&I meeting. There will be a General Education certificate program, primarily in order to grant successful completion status to transfer students. Five programs, HVAC, carpentry, electrician, plumbing, and masonry, will be eliminated due to low enrollment. AAS and biotechnology will also be eliminated. The academic calendar should be delivered from Kathy Hudson shortly.

Kathy Hudson has asked that minutes of the standing committees be posted on the Senate web site. In the short term, committee secretaries can send their minutes to Scott Huston. Bruce Glassco moved that “The secretary of each standing committee should be given the authority and responsibility to post the approved minutes of each meeting to the Senate web site.” This motion was seconded and approved unanimously.

### **New Policies**

The first policy up for review was on “Time Limits for Awarding Course Credit in Degree Programs.” Bruce pointed out that the sentence “Academic program faculty may specify how many years since a specific course was taken for it to count toward fulfilling degree requirements in specific programs.” was ungrammatical, and moved to change it to “Academic program faculty may specify **for** how many years since a ~~specific~~ course was taken **it will continue** to count toward fulfilling degree requirements in specific programs.” Also, it was suggested that the word “specific” be removed from the second

sentence under the "Policy" section as well. Laurie moved that the policy be approved with those changes. This was seconded by Theresa Clore, and the motion was passed unanimously.

The second policy was "Determination of Credit/Noncredit Instruction. Bill asked how the policy would apply to transfer credits, and Ed agreed that this question should be clarified from Kathy. Bruce asked whether it was appropriate for the Senate to offer corrections at a grammatical level to policies produced by committees. The consensus was that any document produced by the college should be held to the highest standards of grammar and consistency. Bruce and other members pointed out that

- the word "program" in the first sentence of the policy should be plural,
- there should be no colon in section A.1,
- there should be periods in sections A.4.c and A.4.d,
- there should be only one period inside the parentheses in A.4.e,
- on the chart on the third page, Course Reviewed needs a colon for consistency, and boxes one, two, and five need periods.

Brian moved that the policy be accepted with these changes. Laurie seconded, and the motion was passed unanimously.

The meeting adjourned at 3:08. The next meeting will be held at 2:00 PM on Friday, November 7.