

**MINUTES**  
**College Senate Meeting**  
**Friday, March 21, 2008**

**Attendees:** Tracy Cersley, Lynn Seuffert, Kris Swanson, Rebecca Ward, Kay Bethea, Bill Hurd, Mahmood Moghimzadeh, David Duvall-Early, Ed Kingston, James Klopp, Dan Boyle, Jacob Neal, Martha McKenna, Crystal Newell

Tracy Cersley greeted everyone and called the meeting to order at 2:40 p.m.

The February minutes were approved unanimously.

**IT Standard**

Colleen Kehoe presented the IT Asset Management Technology Standard at the February meeting and asked the Senate for its approval. This standard comes from the state so the Senate members are under the impression that not much can be changed. A motion to accept the standard was made and was passed unanimously.

**Restructuring of the Standing Committees**

In order to better explain the original intent of the Senate, Kris Swanson read an email from Dick Harrington (one of the creators of the Senate). The original goals of the Senate were to reduce the size of the committees by 50% and allow faculty to focus more on teaching. By determining committee structure and initiating action, the Senate would provide substantial governance. At first, there was a ground swell of support by faculty (like NOVA's Senate), but eventually, support dwindled and faculty became less involved. However, the President desires shared governance among all bodies in the college. And, Tracy repeatedly asks/begs for people to send her issues to discuss, but usually receives no response. It was brought up that the Senate can initiate action.

At that time, Dan Boyle brought a request to the Senate's attention. During the President's forum with the students, a drop-box was available so that students could make suggestions. Several students requested a Career Studies Certificate for American Sign Language (ASL) be added to the curriculum (similar to JSRCC). This request will be forwarded to the C&I committee for consideration.

On February 18, Tracy sent emails to each of the standing committees requesting proposals to reduce their committee size. Of the six committees, two sent proposals, one sent comments, and three did not respond.

- The Student Services Committee considers matters of student life and supports student services and clubs. The membership proposed to reduce

the committee by 5 (3 faculty, 2 students). There was a motion to accept the proposal and was approved unanimously.

- The Planning and Budget Committee reviews the college's mission statement, develops the college's strategic plan, and recommends funding relating to strategic initiatives. Tara Atkins-Brady proposed that the at-large staff position and the representatives from Financial and Administrative Services and Information Technology be removed. The faculty would be reduced from four to two, and she suggested that the Deans appoint members of their staff as representatives as opposed to serving themselves. She argued this would promote leadership development and provide experience for aspiring administrators. There was a motion to accept the proposal and was approved unanimously.
- The Administrative Services Committee did not submit a proposal, but did send comments. They felt the committee structure works fine as it is, but if they had to reduce the size of the committee they would suggest removing the student position (as they have never had a student show up), reducing the number of faculty, or making some of the faculty positions at-large positions.
- The Curriculum & Instruction Committee had this topic on their agenda, but it was not discussed. It will be discussed at the next meeting.
- Information Technology made no response. Tracy will contact them again.
- Personnel and Benefits made no response (They haven't met). Tracy will contact them again.

FPA will discuss the role of the Senate on Monday (March 24<sup>th</sup>). Tracy is sending the committee proposals to Amy. It was suggested that PASS be involved in this process and be made aware of the discussion as well.

### **Electing New Chair**

A new chair will need to be elected for next year. Tracy suggested that a faculty member fill this position. Ideally, someone who has been on Senate previously should be elected.

### **Committee Reports**

#### Administrative Services

Discussed drainage system for 600 wing and fitness room upgrade study. This may need to wait until the Science Building is underway. The showers will be fixed. A volleyball court will be added and paid for with local funds. Lighting at the front entrance will be added/fixed.

### C&I

Approved four IT specialization degrees and two career studies certificates for web technology and networking. Discussed moving Spring Break back a week (closer to April) because Spring Break interfered with the new developmental math schedule. Martha McKenna stated, however, that the current Spring Break works well for the nursing students. No motion occurred on this topic. If C&I suggests a change, Senate would need to approve it.

### Information Technology

No report.

### Personnel and Benefits

No report

### Planning and Budgeting

Meeting April 4<sup>th</sup> to go over strategic initiatives. The deadline for the submission of strategic initiatives was today.

### Student Services

Student Activities budgets were presented and accepted.

### SGA

There will be a field day on April 19<sup>th</sup> and everyone is invited. Volleyball, softball, and lunch will be offered.

The meeting was adjourned at 3:15 p.m.

Next meeting is April 18th.

Submitted by,  
Crystal Newell