

**MINUTES**  
**PVCC College Senate Meeting**  
**January 27, 2006**  
**Room 249**

**Attendees:** Tracy Cersley, Leslie Durr, Mark Fitzgerald, John Hancock, Cliff Haury, Jon Hexter, Jessica Kingsley, Ed Kingston, David Lerman, Martha McKenna, Marie Melton, Andrew Modic, David Moyer, John Nelson, Pat O'Rourke, Erica Sprangler, Jose Torres,

**Absent:** Ann Connelly, Cos Defazio, Sharrah Lane, Mary Lavery-Fisher, Kaki Mitchell, Jan Reed, Ann Smith,

Ms. Cersley called the meeting to order at 2:30 p.m. She asked the Senate if there was a motion to approve the minutes of the meeting of last meeting. Upon motion duly made and seconded, the Senate unanimously approved the minutes.

**Educational Assistance Policy**

Some questions remain about Personnel and Benefits recommended changes to the Educational Assistance Policy. Senate suggested further revisions that suggest worker must repay educational assistance funding if they voluntarily leave their job within six months from the completion of class paid for. Senate voted: all in favor.

Senate next discussed the distinction between "job required" and "job related" to clarify the hierarchy of course payment policy. Senate voted: all in favor of the stated hierarchy.

Senate discussed the duration of PVCC's financial commitment to employees seeking educational assistance. It is suggested that the financial commitment be based on the fiscal year. Senate voted that College will commit to course payment per fiscal year and based on budgetary considerations. One opposed, all else in favor.

Senate decided that it is not truly a "grievance" if educational assistance is denied by supervisor. It was suggested that the word "grievance" be changed to "appeal" because "grievance" refers only to an employment action.

**Student Code of Conduct**

Andy Modic explained the avenues for distribution to students: College website, Blackboard, paper copies everywhere, possible unveiling. Erica explains why having the Code of Conduct as part of the application product presents technical problems. Mary Lee Walsh will keep Senate updated about possible "unveiling" of this document.

**Senate By-Law Changes**

Senate voted to change membership from 24 members to 19 members with make-up specified by Tracy Cersley and including vice chairs from all standing committees. All in favor.

Senate voted the change senator term from three years to two years. All in favor.

**Next meeting**

The next meeting of the Senate will be February 17<sup>th</sup>, 2:30..

The meeting was adjourned at 3:30 p.m.