

**THE COLLEGE SENATE OF PIEDMONT VIRGINIA COMMUNITY
COLLEGE
September 17, 2004
Meeting Minutes (Draft)**

The meeting was called to order at 2:50 pm.

Senators present:

David Lerman	Kit Decker	Tom Hyder
Tracey Cersley	Linda Hitt	Mac Lafferty
Patricia Franklin	John Hancock	Jane Kingston
Marie Melton	Pat O'Rourke	Ann Smith
Tamyra Turner	Jessica Kingsley	Cherno Jallow
Connie Pippin (recorder)	DJ McGill	Kathy Hudson

Senators absent:

Michael Maldony	Jan Reed	Catherine Claflin
Cliff Haury	Martha McKenna	David Moyer
Angel Sims		

Senators introduced themselves. David Lerman called for nomination for the office of secretary. Kit Decker was selected. David then called for nominations for member-at-large to the senate executive committee. Connie Pippin (student) was selected.

The minutes of April 23, 2004 were approved as written.

Professor Emeritus: Linda Hitt stated that FPA has requested a review of the wording in the Professor Emeritus policy. The current wording does not appear to reflect the intent of the faculty or current practice. Linda will provide members with a copy of the current policy for review and discussion at the next meeting.

Planning & Budgeting: Tara Atkins-Brady provided the membership with an update on the college planning and budgeting process and information as to how individuals can become involved in this process.

Adjunct Faculty Pay Scale: Alan Ladd presented a proposal from adjunct faculty for review of the PVCC pay steps. Kathy Hudson moved that this proposal be referred the Personnel & Benefits committee. John Hancock seconded. The motion carried unanimously.

College Text Books: David Lerman: Presented President Friedman's memo and the VCCS task force recommendations about the increased cost of textbooks. Mac

Lafferty moved that the chairs of C&I, Student Services and Administrative Services committees be directed to select individuals from each of those committees to serve as a PVCC task force and return recommendations to the Senate before the end of the calendar year. Tom Hyder seconded the motion. The motion carried unanimously.

- Committee size: David Lerman stated the business concerning committee size is still unresolved from last year. Kit Decker will post the Senate sub-committee's spring 2004 recommendation on the website for review by members. Discussion will be held at next month's meeting.
- Academic Prize Day Kit Decker presented the president's request for proposals for an academic prize day. This is to be in addition to those achievements recognized at graduation. Tamyra Turner, John Hancock and Connie Pippin agreed to serve with Kit as a subcommittee to formulate recommendations.
- College Hour: Jane Kingston moved that institutional research provide data on course enrollment patterns so that the senate can have data to review while looking into whether or not college hour continues to meet the needs of the college community. Patricia Franklin seconded the motion. The motion carried unanimously.
- Senate meeting times: David Lerman repeated his request that member send him their schedules so that he can determine a standing meeting time for fall semester. At this time the next meeting is scheduled for October 15th at 2:45.

The meeting was adjourned at 4:10 pm.