

THE COLLEGE SENATE OF PIEDMONT VIRGINIA COMMUNITY COLLEGE

NOVEMBER 14, 2003

The meeting was called to order at 2:50pm on Friday, November 14, 2003.

Senators Present:

Tracy Cersley	Kathy Hudson	Marie Melton	Ben Sloan
Linda Crosby	Jane Kingston	Grace Miller	Ann Smith
Kit Decker	Kay Lacy	Audaz Molina	Tom Hyder
Lee Fargo	David Lerman	David Moyer	
Brian Flick	Michael Maldony	Pat O'Rourke	
Cliff Haury	Martha McKenna	Angel Sims	

Senators Absent:

J.W. Albright Patricia Franklin John Hancock

Alternates Present:

Des Alba for Patricia Franklin

Marie Melton moved and Brian Flick seconded that **the October minutes be accepted.** Motion passed.

IT Committee-Email Systems: Lac Lafferty and Greg Batten were unable to attend the Senate meeting but Mac provided David with information on email systems. Different systems are being evaluated for universal access and ease in handling attachments. A scheduling component would be a nice feature. The MS Exchange Server is a powerful system with a scheduling component and handles attachments but it is a big system that takes up lots of room and staff time and the cost is about \$30,000. I-Mail is a web mail program with no scheduling component but you can add on later. It is smaller requiring less time and money. The IT Committee wants to select one soon but there is no definite selection date yet. Their recommendation goes to the President's staff for review. There would be demos available for people to test.

Marie Melton moved and Kathy Hudson seconded that **the Senate ask Mac Lafferty to ask the IT Committee to solicit information from the PVCC community about any problems we have with email and improvements we would like to see and could we see demonstrations of the systems before one is purchased.** Motion passed.

Administrative Services Committee – proceeding with their recommendation.

Student Services Committee – recommended that Enrollment Management be a separate standing committee and that the Scholarship Committee doesn't belong under them. The Senate discussed options for reorganizing the Student Services Committee and the Enrollment Management subcommittee. Audaz Molina moved and Kay Lacy seconded that **the Executive Council of the Senate meet with the Chair of the Student Services Committee and the Dean of Student Services to look at and redefine the mission of the Student Services Committee.** Motion passed.

No committees have sent in any changes to their stated purposes.

Jane Kingston moved and Kit Decker seconded that **we form a subcommittee of the Senate to evaluate the by-laws and membership of the Senate itself.** Motion passed. Tom Hyder, Jane Kingston, and Kit Decker will be on that subcommittee. The six-year curriculum plan is obsolete statewide and should be deleted. The subcommittee will address this as it requires a by-law review.

Faculty Evaluations – Linda Crosby moved and Lee Fargo seconded that **the Senate send the C&I committee recommendation on the faculty evaluation policy to the President.** Motion passed.

Holiday Schedule – Cliff Haury moved and Brian Flick seconded that **the Executive Council of the Senate, upon reviewing items for the agenda, consider creating a proposed consent agenda of items that might not need the consent of the whole body.** Motion passed.

Administrative Services Committee agenda – the agenda is so noted.

Senate membership – referred to the by-law committee.

Senate website – now up and running.

Meeting schedule – next meeting is **Friday, December 12 from 2:30-4:00pm in Dickinson (room to be announced later).**

Audaz Molina moved and Grace Miller seconded that **we establish a committee to design a College Senate skit.** Motion passed. Audaz Molina, Grace Miller, David Lerman, Kay Lacy volunteered to be on the committee.

Jane Kingston brought up the issue of multi-year appointments and a dispute over the wording in the VCCS policy.

Marie Melton moved and Tom Hyder seconded that **we request Personnel & Benefits to review the VCCS policy and PVCC's policy on multi-year appointments as they relate to continuance.** Motion passed.

It was moved and seconded that the meeting adjourn at 4:30pm. Motion passed.

Respectfully submitted,
Pat O'Rourke