

**THE COLLEGE SENATE OF PIEDMONT VIRGINIA COMMUNITY COLLEGE  
DECEMBER 12, 2003**

The meeting was called to order at 2:35pm on Friday, December 12, 2003.

**Senators present:**

J.W. Albright	Patricia Franklin	David Lerman	Pat O'Rourke	Tracy Cersley
John Hancock	Martha McKenna	Ben Sloan	Linda Crosby	Cliff Haury
Marie Melton	Ann Smith	Kit Decker	Kathy Hudson	Grace Miller
Tom Hyder	Lee Fargo	Jane Kingston	Audaz Molina	Brian Flick
Kay Lacy	David Moyer			

**Senators absent:**

Michael Maldony    Angel Sims

Pat O'Rourke moved and Patricia Franklin seconded that the November minutes be amended to say **we form a subcommittee of the Senate to evaluate the membership of the Senate standing committees**. Motion passed. Brian Flick moved and Marie Melton seconded that **the minutes be accepted as amended**. Motion passed.

**IT Committee** - Mac Lafferty and Greg Batten will do a survey so we can have more input into problems with the email system.

**Student Services Committee** - Frank suggests we go with the committee recommendations so that Enrollment will also include retention as a task force, Diversity will be an ad hoc committee, and Scholarship will be moved under the Education Foundation. Many Senators disagreed with the committee's recommendations and the difference appears to be that the committee thinks it is just dealing with student activities and the Senate thinks it should include all items related to student services.

**Faculty Evaluations** – no update.

**Multi-year appointments** – waiting for clarification from the VCCS. Referred to Personnel and Benefits committee.

**Consent Agenda** – we will try to have the draft agenda available two weeks ahead of the meeting and it will become final one week before the meeting. Kathy Hudson moved and Brian Flick seconded that **draft consent and regular agendas will be posted on the Senate web site at least 10 days prior to the monthly meeting. Senators will have up to 7 days before the scheduled meeting to make changes to the draft agendas**. Motion passed.

**2004-2005 Academic Calendar** – Jane Kingston moved and Ben Sloan seconded to **pass this agenda item onto the President**. Motion passed.

**English Grammar class** – discussion on why PVCC doesn't have an English grammar class. Has been offered before but didn't make as an elective. Does the placement test cover grammar? Is it included in the remedial classes? Suggest we refer this to C&I. We could also have a Writing Across the Curriculum program and have the English department develop a philosophy of our position on grammar. Also give that philosophy to the high schools.

**Pass/Fail classes** – what is our rationale for having Pass/Fail classes when students don't work as hard in them as they do in a graded class. The P/F policy is a system policy, not a PVCC policy.

**Student Loans** – Ask the Student Services committee for information on loan programs. PVCC used to offer loans but had a high default rate which could have cost us all our financial aid. Carol Larson is working on a packet of information on financial aid for next semester. Marie Melton moved and Kathy Hudson seconded that **we pass on to C&I the concern about offering grammar courses or more grammar instruction in developmental courses.** Motion passed.

The item “Staff Retirement Policy” was removed from the agenda by David Lerman.

Patricia Franklin moved and Brian Flick seconded that the meeting be adjourned at 3:50pm. Motion passed.

Respectfully submitted,  
Pat O'Rourke

Next Meeting: **Friday, January 23, 2004 at 2:30pm. Send your schedules to David.**