

MINUTES of the ADJUNCT FACULTY COUNCIL MEETING: December 2, 2004

The Piedmont Virginia Community College Adjunct Faculty Council met on Thursday, December 2, 2004, in the Pace Boardroom at 3:38 PM.

Members present: Allen Ladd (At-Large, Chairman), Barbara Heyl (At-Large), Linda Boxley (Mathematics and Sciences), Christine Black (At-Large), Jim Respass (Humanities and Social Sciences), Carole McIvor (At-Large), and Ken Beals (At-Large).

Ann Marie Plunkett and Michael Maldony (former Council members) and Carol Pederson (Humanities and Social Sciences) also attended.

Dr. Marcy Stoll, Vice President, attended the meeting and led the discussion.

Members absent: Louise Wawner (Continuing Education), Pat Widhiam and I. Savage.

The minutes of the October meeting were approved.

The meeting was then turned over to Dr. Marcy Stoll who discussed with the Council a new faculty evaluation form (Student Instructional Report II, or SIR II) which we may use in the Spring of 2005. (Pending the outcome of a December 16th ISS Council meeting.) The use of these forms will be explained at the Adjunct Spring Planning Meeting in January. Dr. Stoll explained the need for a new tool to help us better evaluate what we are doing and how effective we are. We want good teaching to occur in the classroom and this evaluation form should help us assess our accomplishments. The new forms are easy to use and should provide more in depth data than the current fourteen question in-house form. The evaluation data should lead to growth by both the individual faculty member and the institution.

The issue then arose as to how the new data would be interpreted and used within the college. Allen Ladd pointed out that the current system requires already over burdened division deans to spend hours reading thousands of individual forms, thus driving them to simplify the process at the expense of a quality evaluation. The need for better communication between the administration and the adjunct faculty was discussed. Jim Respass stressed the need for dialog between the administrators and the Adjunct Faculty in developing a system to use the new data collected by SIR II or any other system. Dr. Stoll very much agreed.

Dr. Stoll then asked for ideas about the Adjunct Faculty Spring Planning Meeting sessions. A brief description of the Master Teacher Seminar will be presented by Adjunct Faculty who attended the last two summers. Because it was well attended at the Fall Planning Meeting, Carole McIvor suggested another open Adjunct-to-Adjunct session. Dr. Stoll agreed.

There being no further business, the meeting was adjourned about 5:00 PM. The next meeting will be Thursday, January 27, 2005 at 3:30 PM.

Minutes prepared by Linda Boxley, Recorder