

# PIEDMONT VIRGINIA COMMUNITY COLLEGE

## VIII – HUMAN RESOURCES / PERSONNEL POLICIES

### VIII – 10.0 RETIRED STAFF POLICY

---

<b>Policy #:</b>	<b>VIII – 10.0</b>
<b>Effective:</b>	<b>3/29/07</b>
<b>Revised:</b>	<b>8/5/08</b>
<b>Responsible Dept.:</b>	<b>HR</b>

---

#### I. INTRODUCTION

The college wishes to recognize the many contributions made over the years by retiring full-time staff. The college also wishes to provide retired full time staff with support and encouragement to maintain a connection with the college. The college recognizes retired full-time staff as valuable resources, experienced, talented and in many cases eager to pursue endeavors beyond what was possible while working full-time. Therefore, the college bestows upon full-time staff who retire with a total of 10 years of service with PVCC, the following benefits.

#### II. RETIRED STAFF BENEFITS

- Continuing notification about college news, including PVCC publications, newsletters, etc.
- Invitation to:
  - Attend college social functions open to staff
  - Officially represent the college at special events (as requested by the college and accepted by retired staff member.)
- Access to the following college services and facilities. This access will be provided on a space available basis for college related business and college approved professional activities. At no time may these facilities or services be used for consulting activities or other services for which the retired staff member will be paid, except if paid by the college. The decision of the Vice President for Finance and Administrative Services is final on all questions related to this item.
- Up-to-date computer (not necessarily private) and PVCC software as allowed by licensure agreement; Internet access
- Optional PVCC email account
- Copying facilities (professional activities)
- Technical support for on-campus college equipment
- Physical facilities for college-related projects
- Recreational and social facilities
- Unofficial enrollment in college courses, subject to availability of space and consent of the instructor
- Faculty/staff health offerings, such as flu shots, blood pressure checks etc.
- Miscellaneous privileges:
  - PVCC identification card
  - Discounts available to staff at the **PVCC** bookstore; travel agencies (for professional travel); special events such as athletic, dramatic, musical, and other cultural events of the institution or made possible by the institution, such as eligibility for membership in the University of Virginia fitness and recreation program
  - Up to two free tickets per semester for PVCC voucher sponsored events.