

Developmental Studies Courses

(no credits awarded for these courses)

Put a check in the box to the left of those Developmental Courses which are needed. The blank is for indicating the semester in which you plan to take the course.

- _____ ESL 12 English as a Second Language: Composition I
- _____ ESL 13 English as a Second Language: Composition I
- _____ ENG 1 Preparing for College Writing I
- _____ ENG 3 Preparing for College Writing II
- _____ ENG 4 Reading Improvement I
- _____ ENG 5 Reading Improvement II
- _____ NAS 2 Foundations of Life Science
- _____ MTH 2 Arithmetic
- _____ BSK 6 Pre-Algebra
- _____ BSK 8 Algebra 1A
- _____ BSK 9 Algebra 1B
- _____ MTH 4 Algebra II
- _____ Other _____

MANAGEMENT

Associate of Applied Science

212

(NOT Designed as a Transfer Program)

Bob Miller, Dean

Business and Technologies Division

Room 614 – Office Ph. 961-5347

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Student's Name (print)

Empl ID Number

Faculty Advisor: Ed Kingston
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Admission Requirements: Admission to the College. There are no additional admission requirements for this program.

Admission Process: Student must select Management AAS as his/her program of study on the College's Web application. If currently enrolled in a program of study student is required to meet with a counselor to change his/her curriculum of study. Students are strongly encouraged to meet with the assigned faculty advisor or a counselor prior to selecting first semester courses. In subsequent semesters students should consult with the assigned faculty advisor prior to course enrollment.

First Year

Fall Semester	Credits	Planned	Completed	Spring Semester	Credits	Planned	Completed
BUS 100 Introduction to Business	3	_____	_____	BUS 200 Principles of Management	3	_____	_____
ENG 111 College Composition I	3	_____	_____	BUS 220 Introduction to Business Statistics ³	3	_____	_____
ITE 120 Principles of Information Systems ¹	3	_____	_____	ENG 112 College Composition II or ENG 115 Technical Writing	3	_____	_____
MTH 120 Introduction to Mathematics ²	3	_____	_____	HLT/PED Health or Physical Ed Elective	1	_____	_____
SDV ___ Student Orientation	1	_____	_____	ITE 215 Advanced Computer Applications and Integration ¹	4	_____	_____
___ ___ Social Science Elective*	<u>3</u>	_____	_____	MKT 100 Principles of Marketing	<u>3</u>	_____	_____
Total Credits	16			Total Credits	17		

Second Year

Fall Semester	Credits	Planned	Completed	Spring Semester	Credits	Planned	Completed
ACC 211 Principles of Accounting I	3	_____	_____	ACC 212 Principles of Accounting II	3	_____	_____
ACC 213 Accounting Lab I	1	_____	_____	ACC 214 Accounting Lab II	1	_____	_____
BUS 111 Principles of Supervision I or BUS 202 Applied Management Principles	3	_____	_____	BUS 208 Quality and Productivity Management	3	_____	_____
BUS 241 Business Law I	3	_____	_____	BUS 290 Internship or Elective ⁴	3-4	_____	_____
BUS 290 Internship or Elective ⁴	3-4	_____	_____	FIN 215 Financial Management	3	_____	_____
ECO 201 Macroeconomics or ECO 202 Microeconomics	<u>3</u>	_____	_____	HLT/PED Health or Physical Ed Elective	1	_____	_____
Total Credits	16-17			___ ___ Humanities Elective*	<u>3</u>	_____	_____
				Total Credits	17-18		

Total Minimum Credits: 66.

¹To take any course in which you use a computer, you should be able to type 20 words per minute and be proficient using a mouse or have successfully completed AST 117 or equivalent.

²Students may substitute a higher-level math course to include MTH 152, 163, 164, 166, 173, 180, or 271.

³Students who have taken MTH 163 or 180 or who have sufficiently high assessment test scores may substitute MTH 240.

⁴Approved electives include ACC 221, ACC 222, ACC 231, ACC 241, ADJ 131, ADJ 133, AST 243, and ITE 150. Exceptions require dean approval.

***APPROVED ELECTIVES** *(The most current version of the Approved Electives list is the one found on the college Web site immediately preceding the program curricular sheets in the College catalog.)*

Unless otherwise specifically indicated on the curricular sheet, the following electives will meet the requirements for PVCC associate degrees for the category of courses listed.

Approved Humanities Course Electives [Revisions effective 5/16/09. Students enrolled prior to 5/16/09 (without a lapse in enrollment) can use the list in effect when they enrolled.]

ART 100, ART 101, ART 102, ART 121, ART 122, ART 125, ART 131, ART 132, ART 153, ART 154, ART 216, ART 221, ART 222, ART 231, ART 232, ART 235, ART 236, ART 241, ART 242, ART 243, ART 244, ART 253, ART 254, ART 259, ART 271, ART 272

Any **ASL** 100 or 200 series

CST 130, CST 131, CST 132, CST 141, CST 142, CST 229, CST 250

DAN 200, DAN 210

ENG 150, ENG 211, ENG 212, ENG 237, ENG 241, ENG 242, ENG 243, ENG 244, ENG 251, ENG 252, ENG 253, ENG 254, ENG 255, ENG 261, ENG 262, ENG 271, ENG 272, ENG 273, ENG 274, ENG 276

Any **FRE 100**[†] or 200 series

Any **GER 100**[†] or 200 series

Any **GRE 100**[†] or 200 series

HUM 201, HUM 202, HUM 241, HUM 242, HUM 259

Any **ITA 100**[†] or 200 series

Any **JPN 100**[†] or 200 series

Any **LAT 100**[†] or 200 series

MUS 121, MUS 122, MUS 127, MUS 221, MUS 222

PHI 101, PHI 102, PHI 111, PHI 200, PHI 220, PHI 227, PHI 260, PHI 266, PHI 276

REL 200, REL 210, REL 215, REL 216, REL 230, REL 233, REL 237, REL 240, REL 246

Any **RUS 100**[†] or 200 series

Any **SPA 100**[†] or 200 series

Approved Social Science Course Electives

ECO 201, ECO 202

GEO 200, GEO 210, GEO 220

HIS 101, HIS 102, HIS 111, HIS 112, HIS 121, HIS 122, HIS 155, HIS 211, HIS 241, HIS 242, HIS 253, HIS 254, HIS 270, HIS 277, HIS 281, HIS 282

PLS 120, PLS 135, PLS 211, PLS 212, PLS 241, PLS 242

PSY 200, PSY 215, PSY 230, PSY 235, PSY 236, PSY 237

SOC 200, SOC 215, SOC 266, SOC 268

[†] 100 level foreign language courses may NOT be used to satisfy the humanities graduation requirement in programs where only one humanities course is required. In programs with two humanities courses, only one 100 level foreign language course may be used to satisfy the humanities graduation requirement.