

EXTRA CREDIT

Blackboard assessments have the ability to add extra credit questions.

Existing Test Residing in Test Manager	Creating Test in Content Area
<ol style="list-style-type: none"> 1. Go to the Control Panel and choose Test Manager. 2. Click Add to create an online test. 3. When creating question, select what question(s) will count as Extra Credit for that test. 4. When the test is completed, deploy test in specified content area (i.e. Course Documents). <ol style="list-style-type: none"> 1. To Deploy Test: Go to the Control Panel and choose the content area. -or- Go to the content area and click Edit View. 2. Click +Test. 3. Select test just created in Test Manager. 4. Click Submit, OK. 5. Click Modify Test Options. 6. Check your selected options. Be sure to check the following: Make test available and choose if the test should appear in the Gradebook calculations or not. 7. Click Submit. 	<ol style="list-style-type: none"> 1. Go to the Control Panel and choose the content area (i.e. Course Documents) -or- Go to the content area and click Edit View. 2. Click +Test. 3. Click Create New Test. 4. Input the appropriate Test Information: Name, Description, Instructions and then Submit. 5. Pick the appropriate question type from the Add drop-down menu and press Go. 6. Type in the question, & point value. 7. Use the Extra credit only checkbox to make the question extra credit. 8. Click Submit.