



APPLICATION FOR USE OF ATHLETIC FACILITIES

Name of Organization: \_\_\_\_\_

Name of Applicant: \_\_\_\_\_

Facility Needed: \_\_\_\_\_

Date & Time: \_\_\_\_\_ Estimated Attendance: \_\_\_\_\_

Is there an Admission Charge? \_\_\_\_\_ Amount: \_\_\_\_\_

Purpose of Admission Charge: \_\_\_\_\_

Will Refreshments be Served? \_\_\_\_\_ By Whom? \_\_\_\_\_

The undersigned hereby represents himself/herself as an authorized agent of the aforementioned organization and, as such, makes application to PVCC for the use of College facilities. The undersigned warrants that the applicants will observe all regulations of PVCC, will promptly pay any agreed rental fee and any other charges and that the applicant will exercise the utmost care in the use of the school premises and property. It is further agreed that the non-PVCC group will agree to hold the College harmless of any loss, damage, liability, expense, claim or demand that may arise or be caused in any way by such use of the College facilities. The applicant will make necessary arrangements to ensure that the area is cleaned up after the event and see that no motor vehicles will drive onto the fields.

**THE CONSUMPTION OF ALCOHOLIC BEVERAGES IS PROHIBITED.**

*Special Instructions to users of the Cross Country Course:*

It is your responsibility to secure permission from Monticello High School to use the loop, which is on the high school's property. You must notify PVCC in writing that such permission has been obtained.

*Special Instructions regarding Field Lighting:*

PVCC will not approve the use of the athletic field lights. Permission for the field lights must be obtained from the City of Charlottesville Parks & Recreation Department.

All applicants must provide PVCC with documentation that they have liability insurance, which covers the event.

Applicant's Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address, Phone, and Email: \_\_\_\_\_

For PVCC Use Only:  Approved _____ Denied _____ Rental Fee: _____  _____ Director of Student Activities & Intramurals Signature
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