

# PIEDMONT VIRGINIA COMMUNITY COLLEGE

## I – ACADEMIC AFFAIRS POLICIES

### I – 90.0 DISBURSEMENT OF OVERLOAD PAY POLICY

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<b>Policy #:</b>	<b>I – 90.0</b>
<b>Effective:</b>	<b>October 2003</b>
<b>Revised:</b>	
<b>Responsible Dept.:</b>	<b>VPISS</b>

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#### **Purpose**

Provide compensation for academic teaching overload twice per academic year.

#### **Policy**

Per VCCS policy (3.8.4) regarding overload pay, PVCC will disburse fall semester overload pay after January 15, provided spring teaching loads insure an annual teaching overload.

#### **Procedure**

1. A “definite overload” will be determined at the census date of 13-week courses in the spring semester.
2. If an overload is anticipated but not a reality by the census date of a 13-week course in the spring semester, then the overload will be paid at the end of the spring semester. In other words, if an overload is anticipated based on a course that starts later in the semester (e.g., 10-, 7.5-, or 5-week course), then the overload will be made at the end of the semester.
3. PVCC will pay a spring overload at the end of the spring semester when the combined fall and spring semester workload results in a definite overload.

#### **Examples**

<b>Fall Load</b>	<b>Spring Load</b>	<b>Paid Early in Spring Semester</b>	<b>Paid at End of Spring Semester</b>
18 credit hours/ 18 contact hours	15 credit hours/ 15 contact hours	Yes – 3 credit hours overload because faculty member working 14-week course	Not applicable
15 credit hours/ 15 contact hours	18 credit hours/ 18 contact hours	No – overload not earned until end of spring semester	Yes – 3 credit hours overload
18 credit hours/ 18 contact hours	15 credit hours/ 15 contact hours	No – because faculty member working 10-week course and overload not earned until end of spring semester	Yes – 3 credit hours overload
18 credit hours/ 18 contact hours	18 credit hours/ 18 contact hours	Yes – 3 credit hours from fall semester overload because faculty member working 14-week course	Yes – 3 credit hours overload from spring semester
18 credit hours/ 18 contact hours	18 credit hours/ 18 contact hours	No – because faculty member working 10-week course and overload not earned until end of spring semester	Yes – 6 credit hours overload from fall and spring semester