

**My PVCC**  
**<http://pv.my.vccs.edu>**

My PVCC is your gateway to accessing your PeopleSoft Student Information System (SIS), Blackboard, Student Email (email.vccs.edu) and VIVA (library resources). Plus you can manage your account information. When logging in for the first time, you must:

- Retrieve your My PVCC Username and SIS EmplID
  - Create your password
  - Create your security question.
1. In a web browser, go to My PVCC at <http://pv.my.vccs.edu>.
  2. Click **Look up your username and set your password**.
  3. Enter your first and last name as they appear on official college, enter your birth date (MMDDYYYY), enter your social security number and click **Search**.
  4. On the Set your Password page, create a new password then retype the new password and scroll down to set the security question.
  5. Select a security question from the list of questions or create your own question then enter you answer in the answer box. Click **Next**.
  6. Your Username and Emplid will be displayed. Print the page and save it for your records.
  7. Wait 10 minutes for your password to be accepted.
  8. Click **Please Log In**.
  9. Enter your password and click **Log In**.

### **Password Tips**

Your password must have at least 7 characters and not more than ten. Your password must contain a combination of:

- At least one UPPERCASE letter
- At least one lowercase letter
  
- At least one number (0-9)
- Do not use simple, obvious or predictable passwords. Do not use names or nicknames of personal information that can be easily found
- If you do not remember your password, email [bbsupport@pvcc.edu](mailto:bbsupport@pvcc.edu) or call 434-961-5316