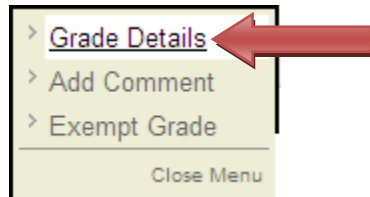


Clearing Student Attempts on Assignments

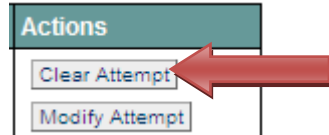
Sometimes it is necessary to clear a student's attempt on an assignment. They may have gotten locked out of a test or quiz, or you may want to give them a second chance on an assignment.

To clear a student's attempt within the Grade Center, follow the steps below:

1. Login to your **Blackboard** course.
2. Navigate to your **Control Panel**.
3. Click on **Grade Center**.
4. Locate the cell that you want to clear the attempt and click it.
5. Click on the arrow button within the cell.
6. Click **Grade Details**.



7. Under Actions, click **Clear Attempt**.



8. Click **OK**, the attempt has been cleared.