

**PIEDMONT VIRGINIA COMMUNITY COLLEGE**

**I – ACADEMIC AFFAIRS POLICIES**

**I – 05.0 ACADEMIC CREDIT FOR INTERNATIONAL STUDY**

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<b>Policy #:</b>	<b>I – 05.0</b>
<b>Effective:</b>	<b>November 16, 2009</b>
<b>Revised:</b>	
<b>Responsible Dept.:</b>	<b>VPISS</b>

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**Purpose**

Provide opportunity for students to apply for transfer of international study credits to academic credential completion requirements. This policy pertains to both international students seeking PVCC transfer credit and PVCC students earning credits at foreign institutions during study-abroad experiences.

**Policy**

Credit from international post-secondary institutions may be awarded upon evaluation by a private evaluation agency that is approved by the Virginia Department of Education or a member of the National Association of Credential Evaluation Services. Students requesting credit for English 111 or a higher-level English course must meet the placement test criteria for placement into English 111.

**Procedure**

1. The student will send official transcripts to an approved agency to obtain a course-by-course evaluation English translation.
2. The approved agency will send the transcript evaluation/translation directly to the College registrar.
3. The College registrar will apply PVCC standards in determining whether to award credit toward a college academic credential.
4. The student must meet all college residency requirements to receive an academic credential.
5. The student must pay all agency fees directly to the evaluation agency.

**Information**

A selective list of private evaluation agencies can be found at the registrar's office.